

**Golden Lakes
Community Development
District**

**REGULAR MEETING
JANUARY 5, 2021**

Golden Lakes Community Development District

Inframark, Infrastructure Management Services

210 N. University Dr., Suite 702 ~ Coral Springs ~ Florida 33071 ~ Telephone (954) 603.0033 ~ Fax (954) 345-1292

December 28, 2020

Board of Supervisors
Golden Lakes Community
Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Golden Lakes Community Development District will be held on Tuesday January 5, 2021 at 6:00 p.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida. The following is the advance agenda for the meeting:

1. Roll Call

2. Audience Comments on Agenda

3. Approval of the Minutes

A. Minutes of the Meeting of November 17, 2020

4. District Manager's Report

A. Approval of the Financial Report, November 2020

B. Discussion and Consideration of Inframark Field Services Proposal for Sidewalk Inspections, Maintenance, Repairs and Pressure Washing – *under separate cover*

5. District Counsel's Report

A. DAR License Agreement – *under separate cover*

B. Amended Property Management Agreement – *under separate cover*

6. District Engineer's Report

A. Engineer January 2021 Report

- Grant Management Services
- 2021 Schedule of Fees
- Pavement Project Map and Costs
- Stormwater Improvement Contract Bid Award

7. Property Manager's Report

8. Eaglebrooke Manager's Report

9. Old Business

10. New Business and Supervisors' Requests

11. Audience Comments

December 28, 2020

Page 2

12. Adjournment

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

Kristen Suit

Kristen Suit
District Manager

cc: Scott D. Clark JoAnna Likar
 Steven C. Shealey Ron Wonderling
 Ryan Robert

Third Order of Business

3A.

**MINUTES OF MEETING
GOLDEN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Golden Lakes Community Development District was held on Tuesday, November 17, 2020 at 6:00p.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida 33813.

Present and constituting a quorum were:

Larry Knapp	Chairman
Anthony Stevens	Vice Chairman
Alan Lukhaub	Assistant Secretary
Lithea Beck	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Scott Clark	District Counsel
Rich Butala	District Engineer
JoAnn Likar	Property Manager
Ryan Roberts	General Manager

The following is a summary of the discussions and actions taken at the November 17, 2020 Golden Lakes CDD Board of Supervisors regular meeting.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Knapp called the meeting to order. All Supervisors and Supervisors Elect were present, and a quorum was established.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Oath of Office

- Ms. Suit, a Notary Public of the State of Florida, administered the Oath of Office to Ms. Lithea Beck and Mr. Paul Weaver.

B. Consideration of Resolution 2021-01, Designation of Officers

- The Board designations will remain the same with
Larry Knapp, Chair
Anthony Stevens, Vice Chair

Alan Lukhaub, Assistant Secretary
Lithea Beck, Assistant Secretary
Paul Weaver, Assistant Secretary

On MOTION by Ms. Beck seconded by Mr. Weaver, with all in favor, the Resolution 2021-01, Designation of Officers was adopted.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda

- None.

FOURTH ORDER OF BUSINESS

Approval of Minutes

A. Minutes of the August 4, 2020

- Mr. Knapp presented the minutes of the August 4, 2020 meeting and requested any additions, corrections, or deletions. Changes were made and will be part of the final record.

On MOTION by Mr. Lukhaub seconded by Ms. Beck, with all in favor, the minutes of the August 4, 2020 meeting were approved, as amended.

FIFTH ORDER OF BUSINESS

District Manager's Report

A. Approval of the Financial Report, September 2020

- Ms. Suit presented the Financial Report and requested any questions or comments. A question was presented regarding the Legal, Accounting, and Professional Services line item amount and a question on the electricity line item. There will be follow up done on these.

On MOTION by Mr. Weaver seconded by Mr. Stevens, with all in favor, the September 2020 Financial Report was approved, as presented.

B. Motion to Assign Fund Balance

On MOTION by Mr. Stevens seconded by Mr. Lukhaub, with all in favor, the Assign Fund Balance was approved.

C. Acceptance of the Financial FY2020 Audit Engagement Letter
provided
by Grau & Associates

On MOTION by Mr. Weaver seconded by Ms. Beck, with
all in favor, the FY 2020 Audit Engagement Letter
provided by Grau & Associates was approved.

SIXTH ORDER OF BUSINESS

District Counsel's Report

- Mr. Clark stated he provided written updates and guidance on new meeting protocol. There were no questions on these updates.
- Mr. Clark had ongoing discussions with the Bond Underwriter on financing for projects. Recently, they are currently working on transactions that are the same type that the District wants to do. Mr. Clark is waiting for an update on this and will update the Board when received.
- The question was asked regarding Golden Lakes being worked on by the Bond Underwriter. Mr. Clark stated that they were working on the language and structure of the transaction. When this language and structure is done, it will be presented to Mr. Clark and he will bring it to the Board.
- Discussion was had about refinancing, by using the taxable rate instead of tax exempt. Mr. Clark stated that the taxable rate would be approximately 40% higher than with using tax exempt status.
- Mr. Knapp stated that he has been having conversations with Mr. Clark regarding the sidewalk safety issues and repairs. What Mr. Clark suggested, and Mr. Clark would like to implement, is a more structured approach to these repairs twice a year, costing \$500 each time and being paid to Ms. Likar, for this work. Issues would be identified, dates and details would be documented, pictures would be taken, these areas would be marked with a barrier (possibly saw-horse markers with lights), bids would be obtained for the repairs, would be done, pictures would be taken

again, and the markers removed. This is to speed up repairs and to minimize injuries and liability.

ON MOTION by Mr. Stevens and seconded by Ms. Beck, with all in favor, the Amendment of Property Managers Agreement was approved.

SEVENTH ORDER OF BUSINESS Engineer's Report

A. Ratification of Chair Executed FEMA Grant

On MOTION by Mr. Weaver seconded by Mr. Lukhaub, with all in favor, the Chair Executed FEMA Grant was ratified.

B. Ratification of Chair Executed Revised District Engineer's Proposal

On MOTION by Ms. Beck seconded by Mr. Weaver, with all in favor, the Chair Executed Revised District Engineer's Proposal was ratified.

C. Stormwater Improvements Status Update

- October 23, 2020 the Stormwater Improvements were advertised. The incoming contractor bids are due December 1, 2020. Six contractors have requested additional information to provide a formal bid.
- Mr. Knapp would like the road work done simultaneously, if it does not hinder the stormwater improvement work.
- A resident asked what the timeframe is for completing the roadwork. He went on to say that the residents of the District need to know what money is paying for these improvements.

EIGHTH ORDER OF BUSINESS Property Manager's Report

- The Daughters of American Revolution would like to place a "Little Library", filled with donated books, on CDD property.

- DAR proposed the location of the Clubhouse Area or on the Boulevard. Mr. Knapp would like it to be placed in the Clubhouse/Pool area only.
- A representative from the DAR explained what their non-profit organization is and what their purpose is by placing the “Little Library” in the community.
- District Counsel has no issue with this “Little Library” and will draft an agreement.
- Further discussion ensued.

ON MOTION by Mr. Weaver seconded by Mr. Lukhaub, with all in favor, the DAR Little Library was approved, subject to District Counsel drafting a License Agreement.

- The HOA did approve a new fountain. This work will begin in early January 2021.
- A resident stated there is still tape on some sidewalks in the community and the repairs have not been made. Ms. Likar stated that there is a problem with the current concrete vendor being used. Ms. Likar stated that they need to have the District Engineer look at some of the areas where the sidewalk is lower than the drain.
- There is drainage damage on Reflections Lake. It was stated that the trash truck caused the damage. Mr. Knapp stated that once the District has a proposal for the repair of the damage, a letter will be sent to the trash company.

NINTH ORDER OF BUSINESS

Eaglebrooke Manager's Report

- Mr. Roberts gave a recap of 2020.
- Spent \$54,000 in capital upgrades.
- There is \$346,000 in cash flow as of the end of September 2020.
- Golf was up by approximately 2200 rounds from last year. This is up by \$90,000 over last year.

- Revenue is down by 338,000 in revenue over the previous year in Food and Beverage.
- The online reputation has improved. This is online reviews through third parties.
- Covid-19 has negatively impacted the F&B business. A la Carte business was down 70% from last year and is anticipated to continue for another six months.
- Banquet business has had many cancellations.
- Memberships equal 242 annual memberships, 12 members have left, as of November 1, 2020.
- Some seasonal members will not be returning.
- There have been 15-16 summer members upgrade to the annual program.
- There are 65 new golf carts.
- Billy Casper Golf has rebranded as of October 30, 2020. They have changed their company name to Indigo Golf Partners.
- Mr. Knapp commented on the food and beverage revenue loss. Mr. Knapp also gave kudos to Mr. Roberts.
- The other Board members also gave Mr. Roberts and staff kudos.
- Mr. Lukhaub suggested putting positive things that are going on in the newsletter, so the residents see what good things are going on and what their money pays for.
- Mr. Roberts stated that it was a group effort, that everyone in the building helped to make a successful year.

TENTH ORDER OF BUSINESS**Old Business**

- None.

ELEVENTH ORDER OF BUSINESS**New Business and Supervisors' Requests**

- A discussion ensued regarding putting CDD information in the Club Newsletter.

TWELFTH ORDER OF BUSINESS

Adjournment

- There being no further business,

ON MOTION by Ms. Lukhaub seconded by Mr. Stevens
with all in favor the meeting was adjourned.

Kristen Suit
Secretary

Larry Knapp
Chairman

Fourth Order of Business

4A.

GOLDEN LAKES
Community Development District

Financial Report

November 30, 2020

Prepared by



Table of Contents

<u>FINANCIAL STATEMENTS</u>	<u>Page</u>
Balance Sheet - All Funds	1 - 3
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	4 - 5
Notes to the Financial Statements	6 - 7
Enterprise - Golf Fund	8 - 13
Golf Course Reserve Fund	14
 <u>SUPPORTING SCHEDULES</u>	
Non-Ad Valorem Special Assessments Schedule	15
Cash and Investment Report	16
Bank Reconciliation	17

GOLDEN LAKES
Community Development District

Financial Statements
(Unaudited)

November 30, 2020

Balance Sheet
November 30, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	ENTERPRISE - GOLF FUND	GOLF COURSE RESERVE FUND	TOTAL
<u>ASSETS</u>				
Cash - Checking Account	\$ 238,149	\$ 384,839	\$ -	\$ 622,988
Cash On Hand/Petty Cash	-	6,743	-	6,743
Cash Drawer	-	2,260	-	2,260
Accounts Receivable	10,280	143,042	-	153,322
Accounts Receivable > 120	1,700	-	-	1,700
Accounts Receivable - Other	-	35,328	-	35,328
Allow -Doubtful Accounts	(1,700)	(49,599)	-	(51,299)
Due From Other Funds	-	7,391	142,355	149,746
Inventory:				
F&B	-	19,531	-	19,531
Golf Balls	-	11,631	-	11,631
Golf Clubs	-	22,238	-	22,238
Bags	-	2,097	-	2,097
Gloves	-	9,179	-	9,179
Hats	-	3,086	-	3,086
Shoes\Socks	-	2,098	-	2,098
Shirts\Sweater	-	9,570	-	9,570
Miscellaneous	-	1,943	-	1,943
Soft Drink	-	2,389	-	2,389
Beer	-	4,002	-	4,002
Wine	-	4,951	-	4,951
Liquor	-	7,504	-	7,504
Investments:				
Money Market Account	1,435,246	-	-	1,435,246
SBA Account	4,849	-	-	4,849
Excess Revenue Account	-	111,052	-	111,052
Reserve Fund (A-2)	-	16,194	-	16,194
Revenue Fund	-	1	-	1
Prepaid Items	-	24,222	-	24,222
Deposits	7,955	5,140	-	13,095
Fixed Assets				
Buildings	-	183,921	-	183,921
Improvements Other Than Buildings (IOTB)	-	33,207	-	33,207
Equipment	-	119,369	-	119,369
Machinery & Equipment	-	130,070	-	130,070
Equipment and Furniture	-	60,195	-	60,195
Accum Depr - Mach & Equip	-	(102,755)	-	(102,755)
Property Under Capital Leases	-	83,292	-	83,292

Balance Sheet
November 30, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	ENTERPRISE - GOLF FUND	GOLF COURSE RESERVE FUND	TOTAL
Accum Depr - Capital Leases	-	(31,928)	-	(31,928)
Bond Issuance Cost	-	55,754	-	55,754
Other Fixed Assets	-	2,500,000	-	2,500,000
TOTAL ASSETS	\$ 1,696,479	\$ 3,817,957	\$ 142,355	\$ 5,656,791

LIABILITIES

Accounts Payable	\$ 44,111	\$ 48,232	\$ -	\$ 92,343
Accrued Expenses	2,630	32,174	-	34,804
Accounts Payable - Other	-	26,600	-	26,600
Accrued Interest Payable	-	69,806	-	69,806
Accrued Payroll	-	53,856	-	53,856
Sales Tax Payable	-	14,798	-	14,798
Outing Deposits	-	39,213	-	39,213
Deferred Revenue-Memberships	-	93,052	-	93,052
Capital Leases-Current Portion	-	20,047	-	20,047
Gift Certificates	-	37,868	-	37,868
Revenue Bonds Payable-Current	-	75,000	-	75,000
Due To Other Funds	149,746	-	-	149,746
Capital Leases-Long-Term	-	21,716	-	21,716
Revenue Bonds Payable-LT	-	3,840,000	-	3,840,000
TOTAL LIABILITIES	196,487	4,372,362	-	4,568,849

FUND BALANCES / NET ASSETS*Fund Balances***Nonspendable:**

Prepaid Items	-	24,222	-	24,222
Deposits	7,955	-	-	7,955

Assigned to:

Operating Reserves	236,259	-	-	236,259
Reserves - Drainage	50,000	-	-	50,000
Reserves-Renewal & Replacement	190,260	-	-	190,260
Reserves - Roadways	704,344	-	-	704,344
Reserves - Roof	20,025	-	-	20,025
Reserves - Sidewalks	25,000	-	-	25,000
Reserves - Streetlights	25,000	-	-	25,000

Unassigned:	241,149	-	-	241,149
--------------------	---------	---	---	---------

Net Assets

Balance Sheet
November 30, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	ENTERPRISE - GOLF FUND	GOLF COURSE RESERVE FUND	TOTAL
Invested in capital assets, net of related debt	-	(963,507)	-	(963,507)
Unrestricted/Unreserved	-	384,880	142,355	527,235
TOTAL FUND BALANCES / NET ASSETS	\$ 1,499,992	\$ (554,405)	\$ 142,355	\$ 1,087,942
TOTAL LIABILITIES & FUND BALANCES / NET ASSETS	\$ 1,696,479	\$ 3,817,957	\$ 142,355	\$ 5,656,791

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
REVENUES				
Interest - Investments	\$ 9,000	\$ 753	8.37%	\$ 366
Special Assmnts- Tax Collector	823,954	70,168	8.52%	70,168
Special Assmnts- Other	64,105	5,459	8.52%	5,459
Special Assmnts- Discounts	(35,522)	(3,115)	8.77%	(3,115)
TOTAL REVENUES	861,537	73,265	8.50%	72,878

EXPENDITURES**Administration**

P/R-Board of Supervisors	8,000	1,000	12.50%	1,000
FICA Taxes	612	77	12.58%	77
ProfServ-Engineering	22,500	1,680	7.47%	1,680
ProfServ-Legal Services	30,000	12,086	40.29%	7,405
ProfServ-Mgmt Consulting Serv	40,000	6,667	16.67%	3,333
ProfServ-Property Appraiser	8,881	-	0.00%	-
ProfServ-Special Assessment	11,705	-	0.00%	-
ProfServ-Web Site Development	3,500	388	11.09%	-
Auditing Services	7,500	1,500	20.00%	1,500
Postage and Freight	1,500	207	13.80%	201
Insurance - General Liability	10,612	2,379	22.42%	2,379
Printing and Binding	1,500	-	0.00%	-
Legal Advertising	4,000	337	8.43%	337
Miscellaneous Services	300	-	0.00%	-
Misc-Assessmnt Collection Cost	17,760	1,427	8.03%	1,427
Office Supplies	500	-	0.00%	-
Annual District Filing Fee	175	175	100.00%	-
Total Administration	169,045	27,923	16.52%	19,339

Field

ProfServ-Field Management	22,866	3,743	16.37%	1,893
Contracts-Security Services	128,500	23,016	17.91%	12,133
Contracts-Landscape	92,064	15,344	16.67%	7,672
Security-Roving Parking Patrol	15,600	972	6.23%	-
Communication - Teleph - Field	3,000	731	24.37%	262
Utility - Access Gate	5,800	538	9.28%	668
Electricity - General	30,000	3,016	10.05%	3,697
Electricity - Streetlighting	25,000	3,331	13.32%	4,723
Utility - Irrigation	800	137	17.13%	137
R&M-Renewal and Replacement	6,000	-	0.00%	-

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
R&M-Common Area	5,000	1,500	30.00%	1,000
R&M-Gate	2,500	2,020	80.80%	-
R&M-Irrigation	5,000	208	4.16%	-
R&M-Ponds	4,500	298	6.62%	149
R&M-Roads & Alleyways	2,500	-	0.00%	-
R&M-Stormwater System	4,500	-	0.00%	-
R&M-Streetlights	20,000	4,378	21.89%	1,955
R&M-Trees and Trimming	6,500	125	1.92%	-
R&M-Security Cameras	1,000	-	0.00%	-
Misc-Contingency	20,000	-	0.00%	-
Bottled Water Delivery	550	93	16.91%	49
Op Supplies - Gatehouse	313	-	0.00%	-
Total Field	401,993	59,450	14.79%	34,338
Reserves				
Reserve - Drainage Structures	290,498	-	0.00%	-
Total Reserves	290,498	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	861,536	87,373	10.14%	53,677
Excess (deficiency) of revenues				
Over (under) expenditures	1	(14,108)		19,201
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	1	-		-
TOTAL FINANCING SOURCES (USES)	1	-		-
Net change in fund balance	\$ 1	\$ (14,108)		\$ 19,201
FUND BALANCE, BEGINNING (OCT 1, 2020)	1,514,100	1,514,100		
FUND BALANCE, ENDING	\$ 1,514,101	\$ 1,499,992		

Notes to the Financial Statements
November 30, 2020

General Fund

► **Assets**

- **Cash and Investments** - In order to maximize liquidity of cash, the District has two Money Market Accounts. (See Cash & Investment Report for further details).
- **Due From Other Funds** - Assessment collections owed to the Debt Service.
- **Deposits** - Paid to Lakeland Electric and Polk County Utilities Division to open accounts in the District's name plus Escrow deposit to Peterson & Mayers for purchase of Club.

► **Liabilities**

- **Accounts Payable** - Invoices for current month but not paid in current month.
- **Accrued Expenses** - Electric & Legal Advertising

► **Fund Balance**

- **Assigned to-** These funds are set aside for repair and replacement of assets throughout the community.

Reserves approved by the Board for FY 2021:

Operating Reserves	\$	236,259
Drainage		50,000
Renewal & Replacement		190,260
Roadways		704,344
Roof		20,025
Sidewalks		25,000
Streetlights		25,000
TOTAL		<u><u>\$ 1,250,888</u></u>

Notes to the Financial Statements

November 30, 2020

Financial Overview / Highlights

- ▶ The Non-Ad Valorem Special Assessments are 9% collected.
- ▶ Total Expenditures are at approximately 10% of adopted budget below the prorated 17%. Significant variances are explained below.

Variance Analysis

Account Name	Adopted Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
ProfServ - Legal Services	\$ 30,000	\$ 12,086	40%	Expenses for FEMA Grant project higher than budgeted amount.
Auditing Services	\$ 7,500	\$ 1,500	20%	1st Installment to Grau for FY20 Audit
Insurance - General Liability	\$ 10,612	\$ 2,379	22%	1st Installment to FMIT Insurance for FY20-21.
Annual District Filing Fee	\$ 175	\$ 175	100%	Paid in full.
<u>Field</u>				
Contracts-Security Services	\$ 128,500	\$ 23,016	18%	Expenses for Security Services is above budgeted amount.
Communication - Teleph - Field	\$ 3,000	\$ 731	24%	Expenses for Telephone is above budgeted amount.
R&M Common Area	\$ 5,000	\$ 1,500	30%	Pressure washings of sidewalks and signs.
R&M Gate	\$ 2,500	\$ 2,020	81%	Guard House & Gate repairs higher than budgeted amount.
R&M Streetlights	\$ 20,000	\$ 4,378	22%	New controller for Boulevard streetlights.

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
<u>OPERATING REVENUES</u>				
Interest - Investments	\$ -	\$ (2)	0.00%	\$ 1
Green Fees-GS	372,753	56,489	15.15%	29,224
Green Fees-Outings-GS	29,289	9,601	32.78%	3,967
Green Fees-Members-GS	-	230	0.00%	30
Cart Fees-GS	363,447	36,094	9.93%	20,573
Cart Fees-Outings-GS	33,542	9,959	29.69%	4,853
Cart Fees-Members-GS	178,548	31,195	17.47%	13,020
Range-GS	36,017	4,621	12.83%	2,555
Instruction-Individual -INST	6,835	1,662	24.32%	395
Food Sales-On Course-F&B	7,868	1,359	17.27%	683
Food Sales-Banquets-F&B	263,900	31,009	11.75%	12,054
Food Sales-Clubhouse-F&B	424,617	51,758	12.19%	24,333
Non-Alcoholic-Clubhouse-F&B	23,235	2,302	9.91%	991
Alc Sales (Beer)-Banquets-F&B	14,978	1,991	13.29%	701
Alc Sales (Beer)-Clubhouse-F&B	100,897	13,175	13.06%	5,751
Alc Sales (Wine)-Banquets-F&B	19,233	829	4.31%	761
Alc Sales (Wine)-Clubhouse-F&B	48,666	6,906	14.19%	2,813
Alc Sales (Liquor)-Banquet-F&B	40,573	1,711	4.22%	512
Alc Sales (Liquor)-Clubhouse-F&B	105,322	16,115	15.30%	6,988
Room Charge-Banquets-F&B	67,700	12,464	18.41%	6,251
Service Charge-Banquets-F&B	-	3,347	0.00%	-
Entertainment-Clubhouse-F&B	-	9,323	0.00%	-
Non-Alcoholic-Outing-F&B	-	161	0.00%	108
Food Sales-Outings	39,050	4,553	11.66%	98
Non-Alcoholic-On Course-F&B	13,655	3,214	23.54%	1,444
Alc Sales (Beer)-On Course-F&B	56,786	7,386	13.01%	3,892
Room Charge-Outings-F&B	-	395	0.00%	-
Alc Sales (Liquor)-On Course-F&B	23,602	5,109	21.65%	2,418
Alc Sales (Wine)-On Course-F&B	5,000	7	0.14%	-
Alc Sales (Beer)-Outings-F&B	2,188	1,615	73.81%	1,031
Alc Sales (Wine)-Outings-F&B	-	348	0.00%	-
Room Rentals	-	815	0.00%	305
Membership Dues - monthly	784,000	128,185	16.35%	64,950
Golf Ball Sales	47,486	10,118	21.31%	5,346
Glove Sales	13,423	2,114	15.75%	1,090
Headwear Sales	7,315	1,164	15.91%	521
Ladies' Wear Sales	5,648	943	16.70%	490
Men's Wear Sales	23,333	3,535	15.15%	1,210

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
Shoes Sales	6,318	1,400	22.16%	625
Club Sales	16,050	1,789	11.15%	799
Rental Clubs Sales	5,340	520	9.74%	280
Bag Sales	5,584	1,342	24.03%	645
Outerwear Sales	3,760	436	11.60%	318
Club Repair Sales	3,233	138	4.27%	45
Other Pro Shop Sales	7,261	550	7.57%	390
Handicap Fee Sales	500	50	10.00%	50
Locker Fees	200	-	0.00%	-
Special Assmnts- Tax Collector	267,214	22,756	8.52%	22,756
Special Assmnts- Discounts	(9,352)	(937)	10.02%	(937)
Other Miscellaneous Revenues	12,000	2,109	17.58%	1,572
TOTAL OPERATING REVENUES	3,477,014	501,953	14.44%	245,902

OPERATING EXPENSES**Personnel and Administration**

Payroll-Hourly	36,070	6,498	18.01%	3,046
Payroll-Benefits	62,400	9,123	14.62%	4,153
Payroll-Managers	186,941	36,873	19.72%	17,898
Payroll-Processing Fee	24,768	2,942	11.88%	1,345
Payroll - Bonus	17,710	-	0.00%	-
Payroll Taxes	17,091	2,594	15.18%	1,222
ProfServ-Legal Services	-	1,139	0.00%	314
ProfServ-Trustee Fees	7,004	-	0.00%	-
Legal/Accounting/Professional	-	1,454	0.00%	-
BCG Management	90,000	15,000	16.67%	7,500
Contracts-Pest Control	3,096	516	16.67%	258
IT Support	4,980	860	17.27%	400
Travel and Per Diem	900	94	10.44%	94
Training/Staff Development	-	217	0.00%	217
Communication - Telephone	4,320	737	17.06%	368
Communication - Mobile	900	690	76.67%	490
Postage	1,536	232	15.10%	197
Cell Phone	600	-	0.00%	-
Fed-Ex/Courier	300	124	41.33%	-
Utility - Water & Sewer	11,691	1,722	14.73%	847
Garbage Removal	25,308	3,578	14.14%	2,068
Utilities-Electric	45,631	7,004	15.35%	3,381
Lease - Copier	6,769	576	8.51%	288

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
Golf Cart Equip Leases	57,924	9,702	16.75%	4,875
Insurance-P&C	223,968	34,724	15.50%	17,362
Insurance-Workmans Comp	25,461	3,949	15.51%	1,975
R&M-Buildings	18,000	2,779	15.44%	1,457
R&M-Equipment	30,000	3,829	12.76%	1,915
Equip Maint/Repair-Prevent	3,312	-	0.00%	-
Printing and Binding	-	637	0.00%	627
Promotions	6,000	1,266	21.10%	670
Graphic Design	3,600	625	17.36%	300
Membership Programs	15,600	795	5.10%	192
Sales Management	4,675	500	10.70%	250
CX Evaluations-Mystery Shops	1,500	-	0.00%	-
Advertising (Electronic)	4,500	1,219	27.09%	657
Advertising (Display)	1,500	710	47.33%	250
Miscellaneous Services	600	-	0.00%	-
Misc-Employee Meals	7,332	1,252	17.08%	234
Misc-Assessmnt Collection Cost	5,165	429	8.31%	429
Misc-Credit Card Fees	62,301	7,113	11.42%	3,676
Internet Access	4,524	880	19.45%	493
TV/Cable or Dish	4,860	795	16.36%	400
Bank Fees	5,628	733	13.02%	514
Use Tax Expense	8,124	1,409	17.34%	602
Misc-Security	750	750	100.00%	750
Website & Newsletter	6,600	1,795	27.20%	17
Misc.-Personal Property Taxes	5,295	4,182	78.98%	4,182
Office Supplies	2,028	332	16.37%	278
Computer Supplies/Equipment	2,400	400	16.67%	200
Operating Supplies	10,332	1,282	12.41%	815
Op Supplies - Uniforms	900	174	19.33%	174
Clubhouse Cleaning Service G&A	1,000	-	0.00%	-
Software	1,680	388	23.10%	-
Education / Training	6,000	-	0.00%	-
Bad Debt Expenses	8,000	-	0.00%	-
Total Personnel and Administration	1,087,574	174,622	16.06%	87,380
<u>Maintenance and Landscaping</u>				
Payroll-Hourly	281,620	47,822	16.98%	22,999
Payroll-Managers	95,522	15,920	16.67%	7,830
Payroll Taxes	30,926	4,742	15.33%	2,270
Outside Services	14,400	6,992	48.56%	2,596

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
Oil/Lube	2,400	-	0.00%	-
Gas Diesel	29,000	4,688	16.17%	2,297
Communication - Mobile	900	-	0.00%	-
Utility - Water & Sewer	4,253	277	6.51%	138
Garbage Removal	1,400	-	0.00%	-
Utilities-Electric	16,378	2,552	15.58%	1,423
Equipment Rental	-	2,000	0.00%	1,000
R&M-Irrigation	7,770	1,010	13.00%	505
Equip Maint/Repair-Prevent	22,980	3,394	14.77%	2,246
Misc-Employee Meals	900	-	0.00%	-
Safety Equipment	1,200	-	0.00%	-
Cleaning Supplies	1,400	-	0.00%	-
Supplies-Landscape	4,500	1,070	23.78%	1,070
Supplies-Course	5,600	1,546	27.61%	1,546
Supplies-Shop	600	-	0.00%	-
Pre-Emergents	13,500	-	0.00%	-
Sand-Top Dressing greens/tees	6,000	475	7.92%	475
Op Supplies - Uniforms	3,000	-	0.00%	-
Chemicals-Fungicides	7,200	-	0.00%	-
Chemicals-Herbicides	18,000	2,827	15.71%	2,827
Chemicals-Insecticides	10,250	-	0.00%	-
Fertilizers-Fairways / Roughs	20,400	3,076	15.08%	3,076
Fertilizers-Greens	7,200	-	0.00%	-
Soil Amendments-AGRO	1,200	-	0.00%	-
Small Equipment/Hand Tools	3,000	1,493	49.77%	1,493
Total Maintenance and Landscaping	611,499	99,884	16.33%	53,791
<u>Pro Shop</u>				
COS - Golf Balls	31,341	6,428	20.51%	3,408
COS - Gloves	8,859	1,350	15.24%	651
COS - Headwear	4,828	590	12.22%	260
COS - Ladies' Wear	3,728	-	0.00%	-
COS - Men's Wear	15,400	2,896	18.81%	1,214
COS - Shoes	4,170	891	21.37%	330
COS - Miscellaneous	-	394	0.00%	141
COS - Clubs	10,593	1,398	13.20%	546
COS - Outerwear	2,481	-	0.00%	-
COS - Bags	3,685	912	24.75%	438
COS - General	4,792	-	0.00%	-
COS - Beverage - Beer/Wine	119,551	15,572	13.03%	7,289

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
COS - Beverage - Non Alch	14,688	2,351	16.01%	958
COS - Food Sales	288,187	34,369	11.93%	16,031
COGS-Purchase Discounts	-	1,454	0.00%	750
Total Pro Shop	512,303	68,605	13.39%	32,016
<u>Golf Operations</u>				
Payroll-Salaries	76,896	12,816	16.67%	6,303
Payroll-Hourly	155,021	26,684	17.21%	11,603
Payroll-Commission	16,877	2,703	16.02%	1,233
Payroll Taxes	23,031	3,602	15.64%	1,624
R&M-Golf Cart	3,000	3,582	119.40%	-
Equip Maint/Repair-Fix	-	294	0.00%	-
Misc-Employee Meals	3,000	230	7.67%	84
Misc-Handicap Fees	3,675	-	0.00%	-
Tournaments and Events	2,150	416	19.35%	150
Supplies-Scorecards and Pencil	1,000	1,725	172.50%	1,725
Supplies-Shop	-	94	0.00%	68
Op Supplies - Uniforms	1,600	82	5.13%	58
Driving Range Supplies	7,500	-	0.00%	-
Chamber / Organization Dues	1,300	180	13.85%	-
Total Golf Operations	295,050	52,408	17.76%	22,848
<u>Amenities</u>				
Outside Services	9,900	1,704	17.21%	825
Utility - Water & Sewer	3,660	519	14.18%	274
R&M-Buildings	1,200	516	43.00%	-
R&M-Equipment	107	-	0.00%	-
Misc-Licenses & Permits	280	-	0.00%	-
Operating Supplies	500	-	0.00%	-
Total Amenities	15,647	2,739	17.50%	1,099
<u>Food and Beverages</u>				
Payroll-Hourly	288,701	22,478	7.79%	11,339
Payroll-Managers	175,855	17,762	10.10%	8,447
Payroll Taxes	57,171	5,981	10.46%	2,979
Linen/Laundry	29,072	4,009	13.79%	2,138
Grease Removal	1,400	325	23.21%	-
Training/Staff Development	300	-	0.00%	-
Communication - Mobile	1,200	250	20.83%	175
Utility - Water & Sewer	2,136	492	23.03%	100

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
Propane /Natural Gas	35,256	3,528	10.01%	1,399
Equip Maint/Repair-Fix	4,200	1,963	46.74%	1,276
Miscellaneous Services	-	315	0.00%	-
Misc-Licenses & Permits	1,940	-	0.00%	-
Decorations	2,000	-	0.00%	-
Glassware/China/Silver	3,500	1,150	32.86%	402
Cleaning Supplies	3,972	230	5.79%	96
Supplies-Paper and Plastic	10,224	2,222	21.73%	757
Supplies-Banquet	3,800	1,043	27.45%	549
Supplies-Bar	480	63	13.13%	63
Supplies-Kitchen	8,136	1,240	15.24%	772
Op Supplies - Uniforms	1,160	-	0.00%	-
Total Food and Beverages	630,503	63,051	10.00%	30,492
<u>Non-Operating</u>				
Improvements - Building	48,000	1,684	3.51%	1,684
Total Non-Operating	48,000	1,684	3.51%	1,684
<u>Debt Service</u>				
Principal Debt Retirement A-1	75,000	-	0.00%	-
Principal Debt Retirement A-2	5,000	-	0.00%	-
Prepayments Series A-1	-	10,000	0.00%	10,000
Interest Expense Series A-1	141,171	70,586	50.00%	70,586
Interest Expense Series A-2	24,376	12,188	50.00%	12,188
Total Debt Service	245,547	92,774	37.78%	92,774
TOTAL OPERATING EXPENSES	3,446,123	555,767	16.13%	322,084
Operating income (loss)	30,891	(53,814)		(76,182)
Change in net assets	\$ 30,891	\$ (53,814)		\$ (76,182)
TOTAL NET ASSETS, BEGINNING (OCT 1, 2020)	(500,591)	(500,591)		
TOTAL NET ASSETS, ENDING	\$ (469,700)	\$ (554,405)		

Statement of Revenues, Expenses and Changes in Net Assets

For the Period Ending November 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-20 ACTUAL
<u>OPERATING REVENUES</u>				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	66,636	5,675	8.52%	5,675
Special Assmnts- Discounts	(2,665)	(234)	8.78%	(234)
TOTAL OPERATING REVENUES	63,971	5,441	8.51%	5,441
<u>OPERATING EXPENSES</u>				
<u>Personnel and Administration</u>				
ProfServ-Property Appraiser	666	-	0.00%	-
Misc-Assessmnt Collection Cost	1,333	107	8.03%	107
Total Personnel and Administration	1,999	107	5.35%	107
<u>Golf Course</u>				
R&M-Golf Course	61,972	-	0.00%	-
Total Golf Course	61,972	-	0.00%	-
TOTAL OPERATING EXPENSES	63,971	107	0.17%	107
Operating income (loss)	-	5,334		5,334
Change in net assets	\$ -	\$ 5,334		\$ 5,334
TOTAL NET ASSETS, BEGINNING (OCT 1, 2020)	137,021	137,021		
TOTAL NET ASSETS, ENDING	\$ 137,021	\$ 142,355		

GOLDEN LAKES

Community Development District

Supporting Schedules

November 30, 2020

**Non Ad Valorem Special Assessments - Imperial Polk County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2021**

					ALLOCATION BY FUND			
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund Operations & Maintenance	General Fund Capital Improvement	Golf Course Reserve Fund	Enterprise Golf Fund 2017 A1 & A2
Assessments Levied FY 2021				\$ 1,221,909	\$ 823,954	\$ 64,105	\$ 66,636	\$ 267,214
Allocation %				100%	67%	5%	5%	22%
11/16/20	\$ 1,244	\$ 53	\$ 25	\$ 1,323	\$ 892	\$ 69	\$ 72	\$ 289
11/20/20	12,261	649	217	13,128	8,852	689	716	2,871
11/23/20	84,303	3,584	1,720	89,608	60,424	4,701	4,887	19,596
TOTAL	\$ 97,809	\$ 4,288	\$ 1,963	\$ 104,058	\$ 70,168	\$ 5,459	\$ 5,675	\$ 22,756
% COLLECTED				9%	9%	9%	9%	9%
TOTAL OUTSTANDING				\$ 1,117,851	\$ 753,786	\$ 58,646	\$ 60,962	\$ 244,458

Cash and Investment Report
November 30, 2020

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>INVESTMENT TYPE</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
<u>GENERAL FUND</u>					
Operating Checking Account	Centerstate Bank		n/a	0.00%	238,149
Money Market Account	BankUnited		n/a	0.25%	1,435,246
Operating Account-Fund A	State Board of Administration		n/a	0.57%	4,849
General Fund Subtotal					<u>1,678,244</u>
<u>ENTERPRISE GOLF FUND</u>					
Operating Checking Account	Chase Bank		n/a	0.00%	384,839
Cash on Hand / Petty Cash	n/a		n/a	n/a	9,003
Enterprise Fund Subtotal					<u>393,842</u>
<u>ENTERPRISE GOLF FUND</u>					
Reserve Fund A-2	US Bank	Commercial Paper	n/a	0.02%	16,194
Excess Revenue Fund	US Bank	Commercial Paper	n/a	0.02%	111,052
Revenue Fund	US Bank	Commercial Paper	n/a	0.02%	1
Enterprise Subtotal					<u>127,247</u>
Grand Total					<u>\$ 2,199,333</u>

Golden Lakes CDD

Bank Reconciliation

Bank Account No. 5206 CenterState Bank GF
Statement No. 11-20
Statement Date 11/30/2020

G/L Balance (LCY)	238,149.30	Statement Balance	241,920.33
G/L Balance	238,149.30	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	241,920.33
Subtotal	238,149.30	Outstanding Checks	3,771.03
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	238,149.30	Ending Balance	238,149.30
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
11/19/2020	Payment	12784	GRAU & ASSOCIATES	1,500.00	0.00	1,500.00
11/19/2020	Payment	12787	ANTHONY J. STEVENS	184.70	0.00	184.70
11/19/2020	Payment	12788	ALAN A. LUKHAUB	174.70	0.00	174.70
11/30/2020	Payment	DD365	TAMPA ELECTRIC	1,911.63	0.00	1,911.63
Total Outstanding Checks.....				3,771.03		3,771.03

4B.

Under Separate Cover
Inframark Field Services Proposal

Fifth Order of Business

5A

Under Separate Cover
DAR License Agreement

5B.

Under Separate Cover
Amended Property Manager
Agreement

Sixth Order of Business

6A.

GOLDEN LAKES CDD
JANUARY 2021 ENGINEERS REPORT



MEMORANDUM

To: Golden Lakes Community Development District Board of Supervisors

From: Steven C. Shealey, PE, District Engineer

Re: January 2021 Engineer's Report

Date: December 18, 2020

Gentlemen,

The following is an update on ongoing activities and issues related to the District since your last meeting.

1. Pond A1 Permanent Repairs

- a. FEMA Grant Update –The grant contract has been completely executed and a Notice to Proceed issued by the District for us to start work. On Friday, December 4, 2020, Scott Clark and Steve Shealey participated in a webinar with the State project Manager to discuss how the project would proceed and what would be required of the District with respect to record keeping. Several issues were raised during this webinar that need to be addressed before significant effort is incurred on the project as follow:
 - i. The engineering services contract for the work must follow Federal contracting guidelines. Scott reviewed these guidelines and the selection process utilized to retain our firm as the District. We were also advised that our contracts must be reviewed and approved by the State.
 - ii. The engineering services contract must refer to the grant agreement by title and project number and must be sent to the State for their review. We have redrafted the contract to include the required information and to make the date of the agreement match the grant approval date. The revised contract is attached and was forwarded to the State for their review on December 16, 2020.
 - iii. It appears that FEMA and the State have transferred significant responsibility for tracking these projects from themselves to the sub-recipients – in this case the Golden Lakes Community Development District. The good news is that the cost of keeping up with this record keeping can be funded out of the grant if there were sufficient funds appropriated. The total approved budget for this phase of the work is \$49,475 (of which the CDD is responsible for 25% of the cost). To date, we have “obligated” the following costs applicable to the grant contract:

1. Engineering Services – \$32,570
2. Potential Permit Fees - \$5,000

That leaves funding in the amount of \$11,905 to cover the cost of documentation and record keeping. I was advised that this work should be covered under a separate agreement for services either by Pennoni or the District Manager's firm and that because we are considered as the District's "staff" this contract would not need to follow the federal engineering procurement guidelines. Attached as Exhibit "A" is our proposal to provide these record keeping and project documentation services should the Board want us to provide them. This proposal was forwarded to the State for their review on December 16, 2020.

- b. Work Progress – Prior to our Zoom meeting with the State, we had gathered all the historical modeling files from SWFWMD and started to prepare the new maps needed to support a SWFWMD permit revision application. We had also started to set up the new stormwater model. This work was placed on hold after the Zoom meeting so that Scott Clark could review the regulations and consultant selection process. He notified us on December 14th that he was comfortable that the CDD has complied with the Grant requirements regarding Consultant selection and we have restarted this work.
2. Ongoing Work – The status of the ongoing work items shown on the attached map are discussed as follows:
 - a. We received a report that the depression on Reflections Lake Loop that was repaired several years ago is again becoming an issue. We have been watching this area and looked at it again on December 9th. We feel that this depression is continuing to settle and that we need to act ahead of any potential resurfacing work. We will be preparing a scope of work to obtain quotes to excavate the area around this depression down to the sanitary sewer pipe and reconstruct this section of the road.
 - b. 1004 Clearpointe Way – After looking at the wall with a sealing specialist, we are recommending the installation of a French drain along the inside of the wall and the sealing of the wall with new expansion joints and coatings. We have prepared a drawing and specifications for the French drain system and obtained specifications for the wall sealing and are sending them out to several Contractors for quotes.
 - c. Resurfacing – At the November meeting the Board asked about moving forward with a portion of the resurfacing work while the stormwater repairs are under way. This is a bit of an issue as the areas with the oldest pavement are also areas where we will be performing some of this repair work. Also, we have previously discussed the need to start at the back ends of the development and work our way out to the Boulevard to avoid having heavy trucks and equipment tracking over freshly laid/new asphalt. We may be able to coordinate with the Drainage contractor to complete their work in a certain area first to allow us to get started on

the paving work. It is our understanding from the May 2020 workshop that the CDD has about \$750,000 available for pavement replacement. We do not recommend pushing this budget number as construction costs have been somewhat volatile this year and it is better not to have to negotiate a contract down or revise and rebid the work. Our recommendation would be to start with Whisperwood and portions of Osprey Landing. Our estimated total cost for this level of work (including preparation of the contract documents, bidding services, and CEI) is \$356,861. We could also add Island Lake, Cascades, and Clearpointe which would increase our estimated total cost for the project to \$491,272. Exhibit "B" shows a map of the proposed improvements which can all be completed without having the new pavement damaged by future work. Exhibit "B" also includes a spreadsheet showing a breakdown of the estimated costs for this work.

3. Stormwater Improvement Contract – We received one bid for the stormwater improvements project from Shenandoah General Construction LLC in the amount of \$305,472.25. This bid is well below our budget for this work. We have reviewed the bid package and recommend award of the bid to Shenandoah General Construction LLC. We also recommend that the Board authorize the Chairman to execute the Contract Documents for this work. Our bid award recommendation is attached as Exhibit "C".

GOLDEN LAKES CDD
JANUARY 2021 ENGINEERS REPORT
EXHIBIT “A” –GRANT MANAGEMENT SERVICES



December 15, 2020

GLCDD20003P

Mr. Koncar, District Manager
Golden Lakes Community Development District
313 Campus Street
Celebration, Florida 34747

**RE: FEMA GRANT ADMINISTRATION AND REPORTING SERVICES
FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT
AGREEMENT NUMBER: H0456/PROJECT NUMBER: 4337-353-R
(THE "GRANT AGREEMENT")**

Dear Mr. Koncar,

Pursuant to the Board of Supervisors' specific direction, Pennoni Associates Inc. will perform FEMA grant related administration and reporting services as required by the terms of the Grant Agreement. The work effort under this agreement consists of the efforts identified as Phase 1 in the Grant Agreement. This work is to evaluate the existing stormwater system and prepare design documents to mitigate the potential for future flooding of the three residences adjacent to the southwest corner of Pond A1.

Pennoni will invoice the District for these services on a time and expense basis in accordance with our Master Agreement for Consulting Engineering Services with an estimated not-to-exceed fee of \$11,905. Our fees for authorized services will be in accordance with our current Schedule of Hourly Rates and Reimbursable Costs (attached).

Please acknowledge your approval of this engagement letter by having this letter signed by the appropriate authorized agent for the District and returned to us. We sincerely appreciate the opportunity to continue to assist the Golden Lakes Community Development District with its ongoing engineering and surveying needs.

Sincerely,

PENNONI ASSOCIATES INC.



Steven C. Shealey
Senior Consultant



Richard Butala
Vice President/Office Director

ACCEPTED BY: _____
Signature **Date**

Print Name and Title

Billing Rates

2021 SCHEDULE OF FEES

Pennoni provides engineering consulting services to its clients in accordance with the terms and conditions of our contract. Pennoni's compensation will be based on the following schedule of fees and charges unless our contract specifies otherwise.

LABOR CATEGORY	RATES: \$/HOUR
Senior Principal Professional	\$ 260
Principal Professional.....	\$ 210
Senior Professional	\$ 178
Project Professional	\$ 166
Staff Professional	\$ 158
Associate Professional	\$ 148
Graduate Professional	\$ 126
Technician III	\$ 114
Technician II	\$ 105
Technician I.....	\$ 95
3-man Survey Crew	\$ 170
2-man Survey Crew	\$ 125
Senior Field Technician	\$ 125
Field Technician III	\$ 90
Field Technician II	\$ 80
Field Technician I	\$ 70
Laboratory Technician.....	\$ 85
Building Code Official.....	\$ 102
Project Assistant.....	\$ 74

- Add 15% to above Survey Crew rates when OSHA 40-hour training required
- Technical Support/Expert Testimony Fee provided upon request
- "Professional" includes all disciplines (Engineer, Landscape Architect, Surveyor, Planner, Geologist, etc.)

EXPENSES:

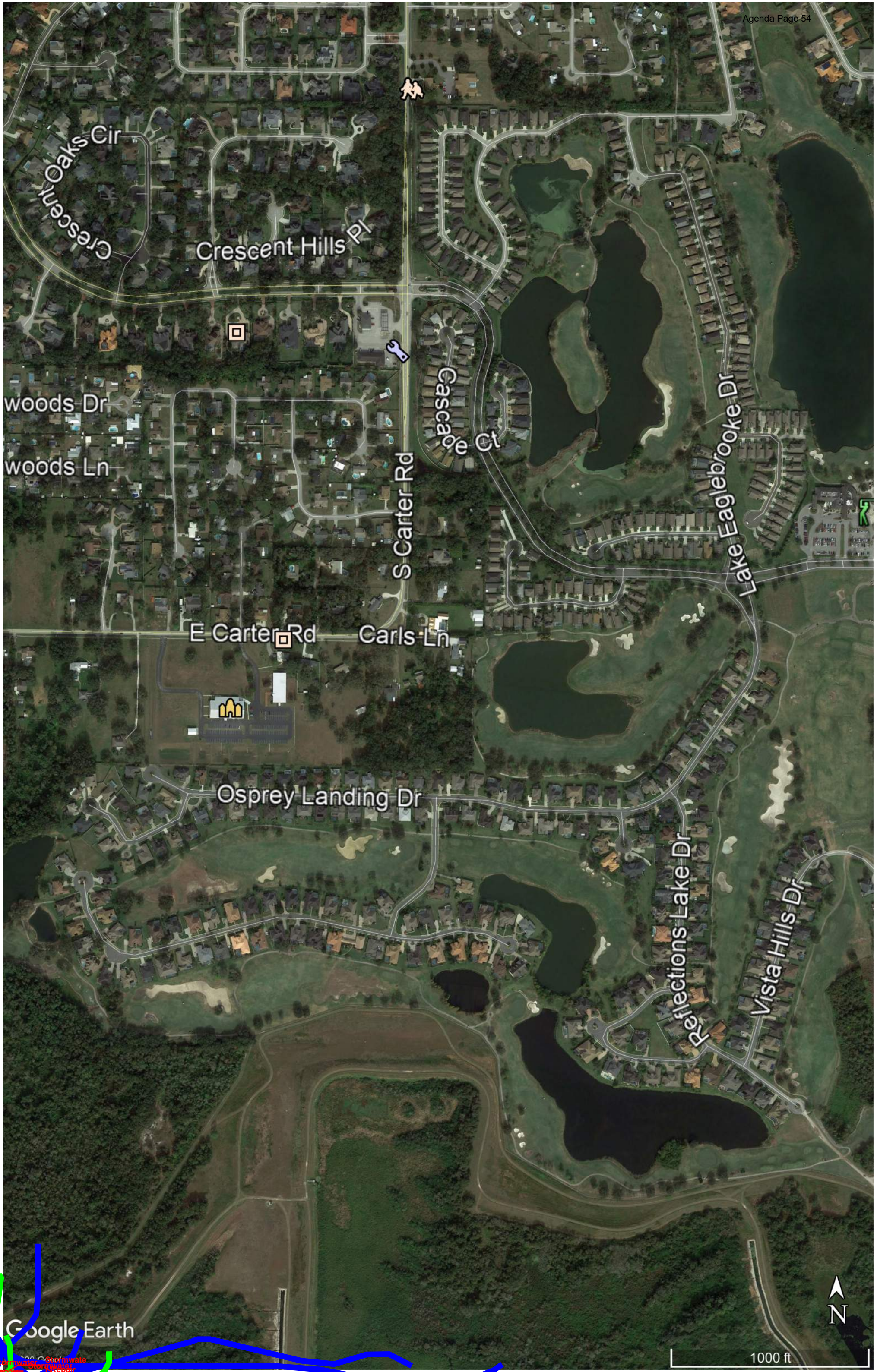
Pennoni does not bill for routine office management or accounting services; however, direct expense charges described below are subject to an additional administrative and handling fee as indicated:

- Subconsultant/Subcontractor services: cost plus 10%
- Project Related Travel and Living Expenses: cost plus 10%
- Field Equipment, Expendable Materials/Supplies and Outside Reproduction: cost plus 10%
- Passenger Vehicles: per IRS standard rate
- Field Vehicles: \$100.00/day
- Record Retrieval: \$500.00/request plus reprographic charge
- Communication Fee: 2% of billable labor. Includes cost for non-deliverable in-house photocopies, non-express postage and telephone/fax/computer.



GOLDEN LAKES CDD
JANUARY 2021 ENGINEERS REPORT
EXHIBIT “B” – PAVEMENT PROJECT MAP AND
COSTS





Street	Road Segment	RoadBotics Rating	Segment Length	Width	Pavement Area (SY)	Milling Cost @ \$3.00 / SY	Paving Cost @ \$19.00 / SY	Seal Coat and Paint Cost @	Total Estimated	Project Subtotal	MOB	MOT	Design	CEI	Project Total
Ospery Landing	Ospery Landing Way to Dead End	1.000	203	22	496	\$ 1,489	\$ 9,428	\$ 595	\$ 11,512						
Ospery Landing Way	Ospery Landing Drive to Dead End	1.041	705	22	1,723	\$ 5,170	\$ 32,743	\$ 2,068	\$ 39,981						
Ospery Point	Ospery Landing Drive to Dead End	1.167	172	22	420	\$ 1,261	\$ 7,988	\$ 505	\$ 9,754						
Ospery Landing	Reflections Lake Drive to Ospery Pointe	1.250	271	22	662	\$ 1,987	\$ 12,586	\$ 795	\$ 15,369						
Ospery Landing	Ospery Pointe to Whisperwoods Way	1.237	951	22	2,325	\$ 6,974	\$ 44,169	\$ 2,790	\$ 53,932						
Whisper Woods Way	Ospery Landing Drive to Whisperwoods Way	1.038	780	22	1,907	\$ 5,720	\$ 36,227	\$ 2,288	\$ 44,235						
Whisperwoods Way	WhisperWoods Way to Dead End - West	1.053	1852	22	4,527	\$ 13,581	\$ 86,015	\$ 5,433	\$ 105,029						
Whisperwoods Way	WhisperWoods Way to Dead End - East	1.000	628	22	1,535	\$ 4,605	\$ 29,167	\$ 1,842	\$ 35,615	\$ 315,427	\$ 10,000	\$ 5,000	\$ 13,217	\$ 9,913	\$ 353,557
Island Lake Lane	Eaglebrooke Boulevard to Dead End	1.515	328	22	802	\$ 2,405	\$ 15,234	\$ 962	\$ 18,601						
Cascades Court	Eaglebrooke Boulevard to Dead End	1.918	723	22	1,767	\$ 5,302	\$ 33,579	\$ 2,121	\$ 41,002						
Clearpointe Way	Eaglebrooke Boulevard to Dead End	1.354	954	22	2,332	\$ 6,996	\$ 44,308	\$ 2,798	\$ 54,102	\$ 113,706	\$ 10,000	\$ 5,000	\$ 5,148	\$ 3,861	\$ 137,715
										\$ 429,133	\$ 20,000	\$ 10,000	\$ 18,365	\$ 13,774	\$ 491,272

GOLDEN LAKES CDD
JANUARY 2020 ENGINEERS REPORT
EXHIBIT “C” – STORMWATER IMPROVEMENTS
CONTRACT BID AWARD



December 9, 2020

Board of Supervisors
Golden Lakes Community Development District
210 N University Drive, Suite 702
Coral Springs, FL 33071

Subject: Bid Award Recommendation
Project: Stormwater System Improvements
Job No. GLCDD20001

In accordance with Pennoni contract requirements, Pennoni has reviewed and evaluated the bid packages recently submitted to the District for the above referenced Project and are pleased to present our findings. A summary of the bid prices for the one bidder vs our budget Exclusive of contingency and CEI) is summarized below. A detailed summary of the bids including a unit price breakdown for the bidder is included on the attached table. Also attached is a copy of the Shenandoah bid package.

Shenandoah Construction LLC	Budget
\$305,472.75	\$432,275

The bid document submittal package appears to be complete and the single bidder was found to be responsive. Shenandoah Construction LLC has performed work similar to that required by the plans and specifications throughout Florida and is qualified to perform this work.

Based on our evaluation, Pennoni recommends awarding to Shenandoah Construction LLC as the low responsive bidder for the Bid in the amount of \$305,472.75.

We appreciate the opportunity to serve the District on this important project.

Sincerely,
Penn



Steven C. Shealey, P.E.
District Engineer

Detailed Bid Summary

Project: 2020 Stormwater

				Engineer's Estimate		Shenandoah Construction LLC	
No.	Description	Unit	Amount	Unit Price	Total Price \$	Unit Price	Total Price \$
1	Mobilization & Demobilization	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
2	Maintenance of Traffic	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
3.1	15-inch CIPP Installation	LF	526	\$ 100.00	\$ 52,600.00	\$ 67.50	\$ 35,505.00
3.2	18-inch CIPP Installation	LF	1901	\$ 125.00	\$ 237,625.00	\$ 78.75	\$ 149,703.75
3.3	36-inch CIPP Installation	LF	526	\$ 175.00	\$ 92,050.00	\$ 164.00	\$ 86,264.00
4.1	15-inch Storm Pipe Point Repair	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 10,800.00	\$ 10,800.00
4.2	18-inch Storm Pipe Point Repair	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 18,200.00	\$ 18,200.00
5	TOTAL: This is the sum of all the above individual cost items and shall total the lump sum base bid.				\$ 432,275.00		\$ 305,472.75

BID PROPOSAL
LUMP SUM CONTRACT

PART 1 - GENERAL

1.1 General

- A. The Bidder, in compliance with the Invitation To Bid for the construction of the 2020 Stormwater Improvements Project (the Project) and having examined the Drawings and Specifications with related documents and the site of the proposed work, and being familiar with all the conditions affecting the construction of the proposed Project, including site conditions and the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the Project in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.
- B. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with the OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- C. BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening.
- D. Bidder hereby agrees to commence work under this Contract within ten (10) calendar days after the date of the written "Notice to Proceed" from the OWNER and to fully complete the Project within the time schedule given in paragraphs 1.7 and 1.8 herein. Bidder recognizes that time is of the essence to complete this Project and that OWNER will suffer financial loss if the Work is not substantially complete within the Contract Time, plus any extensions thereof allowed in accordance with the Conditions of the Contract. Bidder also recognizes and agrees that the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the OWNER if the Work is not substantially complete on time. Accordingly, instead of requiring any such proof, the OWNER has determined and Bidder agrees to accept that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay the OWNER One Thousand Dollars (\$500.00) for each calendar day that expires after the times specified herein for completion until the Work is both substantially complete and final Project completion has been achieved.
- E. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - 1. BIDDER has examined copies of, and is thoroughly familiar with, all the Contract

Documents and of the following Addenda (receipt of all which is hereby acknowledged):

No. 1 Date: 11/22/2020 No. _____ Date: _____
 No. _____ Date: _____ No. _____ Date: _____

2. BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, all local conditions and all Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
3. BIDDER has studied carefully all drilling logs, reports, and drawings of subsurface conditions and drawings of physical conditions which are identified in the Supplementary Conditions as provided in paragraph 4.02 of the General Conditions, and accepts the determination set forth in the Supplementary Conditions of the extent of the technical data contained in such reports and drawings upon which BIDDER is entitled to rely.
4. BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies (in addition to or to supplement those referred to in (c) above) which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.02 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by BIDDER for such purposes.
5. BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respect of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.03 of the General Conditions.
6. BIDDER has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
7. BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.
8. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over the OWNER.

F. SUBSTANTIAL COMPLETION: Bidder agrees to have the Project Substantially complete, as

2020 Stormwater Improvements

Golden Lakes Community Development District

Pennoni

defined in Section 1.01 of the Standard General Conditions within **120 days of the Notice To Proceed.**

- G. **FINAL PROJECT COMPLETION:** Bidder agrees to complete all Project construction and Punch List inspection deficiencies, if any, required for final approval by the Engineer and final payment by the OWNER within 30 days of achieving substantial completion.
- H. Each bidder agrees to waive any claim it has or may have against the OWNER, the Engineer, and the respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid.

1.2 BASE BID PROPOSAL: BIDDER WILL COMPLETE THE WORK FOR THE FOLLOWING PRICES(S):

A. Note:

- 1. Quantities are not guaranteed and are solely for the purpose of comparison of Bids and determination of initial Contract Price. Final payment will be based on actual quantities.
- 2. There is no separate bid item for the Bidder's profit and 'soft' costs, such as: insurance; bonds; management and administrative overhead; on site construction offices (with equipment); survey layout; etc. The costs of these items shall be included pro rata in each bid item.
- 3. There is no separate bid item for fill. If any fill is required, the cost of this item shall be included pro rata in each bid item.

- B. Bidder agrees to furnish all materials, equipment, tools, and labor and to perform all work reasonably necessary for, and incidental to, the construction of the Project. Project is to be Complete in every respect and consist of, a fully operational water system within the limits of the Contract Drawings, including all, but not limited to: mobilization/demobilization; permits; insurance; sampling and testing; pipe installation; start-up; As-Built Drawings; one year warranty services; and all other miscellaneous appurtenances and work as shown on the Drawings, described in the Contract Documents, completed, tested, ready for operation and use, and accepted by the OWNER for the prices given below

GLCDD19001

BID PROPOSAL – LUMP SUM CONTRACT

1.3 SCHEDULE OF PRICES:

No.	Description	Unit	Unit Price	Amount	Total Price \$
1	Mobilization & Demobilization	LS	\$ 2,500.00	1	\$ 2,500.00
2	Maintenance of Traffic	LS	\$ 2,500.00	1	\$ 2,500.00
3.0	Cured-In-Place-Pipe (including installation, by-pass existing stormwater flow, water, transport, waste disposal, , testing, etc.)				
3.1	15-inch CIPP installation	LF	\$ 67.50	526	\$ 35,505.00
3.2	18-inch CIPP installation	LF	\$ 78.75	1,901	\$ 149,703.75
3.3	36-inch CIPP installation	LF	\$ 164.00	526	\$ 86,264.00
4.0	Point repairs (including installation, by-pass existing stormwater flow, water, transport, waste disposal, , testing, etc.)				
4.1	15-inch storm pipe point repair	LS	\$ 10,800.00	1	\$ 10,800.00
4.2	18-inch storm pipe point repair	LS	\$ 18,200.00	1	\$ 18,200.00
8	LUMP SUM TOTAL:			\$ 305,472.75	
9	WRITTEN BID AMOUNT (SPELL OUT)				
	<div></div>				
	Three Hundred Five Thousand Four Hundred & Seventy Two DOLLARS				
	Seventy Five CENTS				

1.4 OTHER MATTERS:

- A. The Contractor's bid prices delineated herein shall include all labor, materials, overhead, profit, fees, bonds, insurance, and all other costs to cover the finished work of the several kinds called for.
- B. Bidder understands that the OWNER reserves the right to reject any or all Bids and to waive any and all informalities.
- C. If the Bidder's presentation given in the foregoing schedule of prices is obviously unbalanced, this may be sufficient cause for rejection of the entire Proposal, whether or not such Bid is the lowest submitted.
- D. The Contract Documents and all papers required by it and submitted herewith, and the Agreement and all papers made a part thereof by its terms, are hereby made part of this

Proposal.

E. The undersigned Bidder hereby represents and warrants as follows:

1. That the Bidder has visited and examined the site of the work and has carefully examined the Contract Documents and all questions related thereto have been satisfactorily answered;
2. The Bidder has made or caused to be made examinations, investigations, explorations, and tests and studies of such reports and related data in addition to those available from the Contractor as he deems necessary for the proper performance of the Work at the bid Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents, and no additional examinations, investigations, tests, reports, or similar data are, or will be, required by Bidder for such purposes.
3. That the Bidder has constructed similar projects, is qualified to perform the work, and holds current and valid licenses and/or certifications for performance of the work;
4. That the Bidder is of lawful age and that no officer, agent, or employee of the OWNER or Engineer is personally interested, directly or indirectly, in this Proposal and the accompanying Agreement or the compensation to be paid hereunder;
5. That the Bidder is not in arrears to the OWNER, upon debt or contract, and is not a defaulter, as surety or otherwise, upon any obligation to the OWNER;
6. That this Proposal is made without connection with any person, firm, or corporation making a Proposal for the same work, and is in all respects fair, and without collusion or fraud. Attached hereto is an Affidavit in proof that the undersigned has not entered into a Collusive Agreement with any person in respect to this Bid or any other Bid or the submitting of Bids for the Contract for which this Bid is submitted; and
7. That the Bidder has complied with all of the terms and conditions set forth in the Contract Documents.

F. The bidder agrees that this Bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving Bids.

G. Upon receipt of the OWNER's written notice of the acceptance of this Bid, the Bidder will, within ten (10) days, execute the formal Agreement attached, and deliver a Surety Bond or Bonds as required by the Project Manual. The Bid Security is attached in the sum of
5% of Total Bid (*)

(*) Either (A) Write the amount of the check or Bond which must be at least five (5) percent of the total of all of the Contract Items included the Base Bid; or (B) Write in the Words "FIVE (5) percent of the Base Bid a of this Bid Proposal."

H. In the event the Contract and Bonds and all related documents are not executed and delivered to the OWNER within the time set forth above, the Bid Security will be forfeited to the OWNER as liquidated damages for the delay and additional expense to the OWNER caused thereby.

I. Communication concerning this Bid shall be addressed to the ENGINEER.

J. The terms used in the Bid which are defined in the General Conditions of the Construction

ADDENDUM NO. 1
TO THE CONTRACT DOCUMENTS
INVITATION TO BID – 2010 STORMWATER IMPROVEMENTS CONTRACT
FOR
GOLDEN LAKES COMMUNITY DEVELOPMENT DISTRICT

- You are advised to pay special attention to the directions and information presented herein and govern yourself accordingly.
- Bidders on this Project are hereby notified that this Addendum shall be attached to and made a part of the above-named Contract Documents.
- This Addendum shall be noted on the Bid Form and Bids submitted shall conform to the additions and revisions described herein.
- This Addendum includes all plan changes and requests for information (RFIs) submitted prior to 5:00 P.M. on 21 November 2020.
- This Addendum contains one (1) page total.

AVAILABLE FROM ENGINEER OF RECORD

A. General Information

Videos of the stormwater system pipe segments to be repaired or lined under this project have been uploaded to the FTP site and can be accessed as follows:

Location: <https://transfer.pennoni.com>
Login: GLCDD20001
Password: 2Sblq3Mm

There are no changes to the Contract Documents or Bid Date and Time.

THIS SIGNATURE PAGE MUST BE RETURNED WITH THE BID.

Addendum No. 1: TOWN OF LAKE HAMILTON – LAKE GORDON STORMWATER, FLOOD AND DRAINAGE SYSTEM IMPROVEMENTS

Company: Shenandoah General Construction LLC

By and Title: Daniel DiMura, Vice President



U:\Accounts\GLCDD\GLCDD20001 - Golden Lakes CDD 2020\21 Annual Services\DOC PREP\2019 STORMWATER IMPROVEMENT CONTRACT\20201122
Addendum No. 1.doc

Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

1.5 DOCUMENTS:

A. The following documents are attached to and made a condition of this Bid:

1. Required Bid Security in the form of a (circle one): Bid Bond, Section 004114, or a certified check.
2. Required Statement of Bidder's Qualification with supporting data, Section 001117.
3. Subcontractor List: Suppliers and other persons and organizations required to be identified in this Bid, Section 002115.
4. Schedule of Manufacturers and Suppliers, Section 002116.
5. Non-Collusion Affidavit of Prime Bidder, Section 001118.
6. Public Entity Crime Form, Section 004900.
7. Drug Free Workplace Form, Section 006700.
8. Trench Safety Compliance, Section 006710.

GLCDD19001

BID PROPOSAL – LUMP SUM CONTRACT

SUBMITTED on December 1, 2020

Contractor's License Number CUC1223821 / GCG1524099 for the State of Florida.

SUBMITTED BY: Daniel DiMura, Vice President

AN INDIVIDUAL

By (Individual's Name)

doing business as

Business address:

Phone No.: Fax No.:

A PARTNERSHIP

By (Firm Name)

(general partner)

Business Address:

Phone No.: Fax No.:

A CORPORATION / LLC

By Shenandoah General Construction LLC
(Corporation name)

Florida

(state of incorporation)

By Daniel DiMura
(name of person authorized to sign)

Vice President

(Title)

(Corporate Seal)

2020 Stormwater Improvements
Golden Lakes Community Development District

Pennoni

GLCDD19001

BID PROPOSAL – LUMP SUM CONTRACT

Attest

Margaret Lary

~~(Secretary)~~ Controller

Business address: 1888 NW 22 Street, Pompano Beach, FL 33069

Phone No.: 954-975-0098

Fax No.: 954-975-9718

A JOINT VENTURE

By

(Name)

(Address)

By

(Name)

(Address)

Phone No.:

Fax No.:

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above).

END OF DOCUMENT

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Shenandoah General Construction, LLC
1888 NW 22nd Street Pompano Beach, FL 33069

as Principal, hereinafter called the Principal, and Harco National Insurance Company
702 Oberlin Road, Raleigh, NC 27605-0800

a corporation duly organized under the laws of the State of IL

as Surety, hereinafter called the Surety, are held and firmly bound unto Golden Lakes Community Development District
313 Campus Street Celebration, FL 34747

as Obligor, hereinafter called the Obligor, in the sum of Five Percent of Amount Bid

Dollars (\$ 5%),
 for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
 executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for 2020 Stormwater Improvements Contract

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a Contract with
 the Obligor in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or
 Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt
 payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter
 such Contract and give such bond or bonds, if the Principal shall pay to the Obligor the difference not to exceed the
 penalty hereof between the amount specified in said bid and such larger amount for which the Obligor may in good faith
 contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise
 to remain in full force and effect.

Signed and sealed this 1st day of December, 2020

Shenandoah General Construction, LLC

(Principal)

(Seal)

By:

(Title)

Harco National Insurance Company

(Surety)

(Seal)

By:

Attorney-in-Fact Kimberly R. Holmes

(Title)

STATE OF ILLINOIS

COUNTY OF DuPage

I, Ann Marie Waters Notary Public of Cook County, in the State of Illinois do hereby certify that Kimberly R. Holmes Attorney-in-Fact, of the Harco National Insurance Company who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that she signed, sealed and delivered said instrument, for and on behalf of the Harco National Insurance Company for the used and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Naperville in said County, this 1st day of December A.D., 2020.

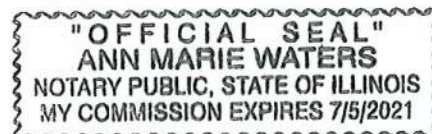
Ann Marie Waters

(Notary Public)

Ann Marie Waters

My Commission expires: 7/5/2021

Notary Seal:



POWER OF ATTORNEY
HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY
Member companies of IAT Insurance Group, Headquartered: 702 Oberlin Road, Raleigh, North Carolina 27605

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

KIMBERLY A. SAWICKI, KAREN A. RYAN, DEBORAH A. CAMPBELL, WILLIAM F. CAHILL, ANN MARIE WATERS, KIMBERLY R. HOLMES, RICHARD A. FREEBOURN JR., CHRISTINE EITEL

Lisle, IL

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2018



STATE OF NEW JERSEY
County of Essex

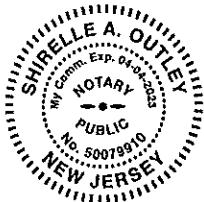
Kenneth Chapman

Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

STATE OF ILLINOIS
County of Cook



On this 31st day of December, 2018, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Shirelle A. Outley a Notary Public of New Jersey
My Commission Expires April 4, 2023

CERTIFICATION

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, December 1, 2020

Irene Martins, Assistant Secretary

SECTION 00 11 17

STATEMENT OF BIDDER'S QUALIFICATIONS

PART 1 - GENERAL

- 1.1 **All questions must be answered** and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

- A. Name of Bidder. **Shenandoah General Construction LLC**
- B. Permanent main office address, and telephone and fax number.
1888 NW 22 Street, Pompano Beach, FL 33069 - (954) 975-0098 / (954) 975-9718
- C. When organized.
12/1976
- D. If a corporation, where incorporated.
Florida
- E. How many years have you been engaged in the contracting business under your present firm or trade name? **44 Years**
- F. Contracts on hand: (show amount of each contract and the appropriate anticipated dates of completion.)

Project	Location	Notice to Proceed Date	Completion Date
1.	See attached list of Contracts on Hand		
2.			
3.			
4.			
5.			
6.			
7.			

- G. General character of work performed by your company.

- H. Have you ever failed to complete any work awarded to you? (If yes, explain) **No**
- I. Have you ever defaulted on a Contract? (If yes, explain) **No**
- J. List your major equipment available for this Contract.
See attached list of equipment owned
- K. Experience in construction work similar to this Project (table attached). **See attached list**
- L. Background and experience of the principal members of your organization, including the officers. (Attach Resumes) **See attached resumes**
- M. List the number of full time employees permanently employed by Contractor in the Contractor's local office by personnel category.

Labor Classification	Number of Employees
Equipment Operator	12
Laborers	41
Forman	5
Superintend	8
TV Operator	17
Vac Operator	22
Office Administrators/Clerical	11
Project Manager / Managers	18
Equipment Manager/Mechanics	6

Credit available: \$ \$ 1,700,000

Give bank reference: Valley National Bank

Shannan Minkus - 941-256-8514 - sminkus@valley.com


- N. Will you, upon request, furnish a detailed financial statement and furnish any other information that may be required by the Owner **Yes/No**).
- O. Provide a copy of all current, valid construction related licenses you hold (attach). Note: Bidders who do not hold a current valid General Contractor and/or Utility and Excavation license issued by the State of Florida will be disqualified. **See attached**
- P. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in verification of the recitals comprising this Statement of Bidder's Qualifications.

SECTION 001117

STATEMENT OF BIDDER'S QUALIFICATIONS

00 11 17 - 3

Dated at Pompano Beach, Florida, this 24
day of November, 2020

By 
Title Daniel DiMura, Vice President

State of Florida)

County of Broward)

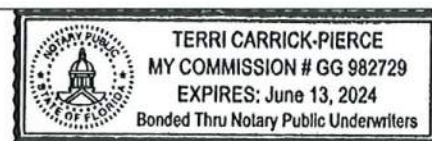
Daniel DiMura, being duly sworn, deposes and says that he is
Vice President of Shenandoah General Construction LLC

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this 24 day of November 2020


Notary Public, State of Florida at Large

My Commission Expires:



PROJECT EXPERIENCE SUMMARY TABLE (Question 11)

See attached list

Ref. No.	Project Name/Size/Location	Description of Work Performed	Date Completed	Approx. Cost (\$ x 1,000)	Client Name, Contact Person, Address, Phone

END OF SECTION

Shenandoah General Const

Contracts on Hand

Project Name & Number	Locations	Owner	Contact Name/Phone/Email/Address	Project Type	Description of work	Contract Amount	Start Date	Completion Date
ITB 202030 - Annual Drainage Infrastructure Inspection, Cleaning & Repair	Wellington	Village of Wellington	Bill Conerly (561) 791-4045 bconerly@wellingtonfl.gov 12300 Forest Hill Blvd., Wellington, FL 33414	By Work Order	Clean/TV/Sliplining/CIPP	\$ 498,500.00	10/13/2020	10/12/2023
E8S72 - Drainage Maintenance	Broward County	FDOT TP		By Work Order	Maintenance, Repair, Restoration of Drainage Systems Pipes Inlets and Stormwater Mgmt Facilities	\$ 462,662.50	11/9/2020	11/8/2021
#20-7740 - Stormwater Debris Collector Unit Cleaning Services	Collier County	Collier County		Project Type	Cleaning of Stormwater Debris Collector Units	\$ 51,665.00	10/13/2020	10/12/2023
HI-0187-C-11 Selmon East Ramps Storm Sewer Pipe Video Inspection	Tampa	Tampa Hillsborough Expressway Authority	Man Le - 1104 East Twiggs St., Tampa, FL 33602 (813)272-2307 man.le@tampa-xway.com	Project Type	Clean & TV Storm Drainage Systems	\$ 20,833.20	11/9/2020	TBD
#2020045 - Annual Bid For Sanitary Sewer Services	Indian River Co	Indian River County	Diane Lystlund, Purchasing Mgr, 1800 27th St., Vero Beach, FL 32960 (772)226-1416 Fax(772)7705140 Purchasing@ircgov.com	By Work Order	CB Cleaning & Tanker Trucks	\$ -	7/17/2020	7/16/2023
Stormwater Rehabilitation Phase I	Stuart	Heritage Ridge North POA	Dave Frondsham - (772) 380-5491 - 5757 SE Federal Hwy., Stuart, FL 34997 - Dave.Frondsham@gmail.com	Project Type	Clean, Video Inspection & CIPP	\$ 152,816.75	TBD	TBD
Stormwater Pipeline Infrastructure, Rehab CIPP 12-84" - 201922KW	Sarasota County	Sarasota County	Steve Bothast II - 1001 Sarasota Center Blvd., Sarasota, FL 34240 - (941)861-0757 - sbothast@scgov.net	By Work Order	Clean, Video Inspection, CIPP, Joint Seals	\$ 900,000.00	5/20/2020	5/20/2023
ITB-FY20-210 Storm Sewer & Sewer Main Cleaning & Repairs	Broward County	The School Board of Broward County	Edgar Lugo - 7720 W. Oakland Park Blvd., #323, Sunrise, FL 33351 (754) 321-0508 - Edgar.Lugo@browardschools.com	By Work Order	Clean, Televis & Repair	\$ -	6/18/2020	5/31/2023
ITB-20-2008-CW - BE955 - Clean, Inspect, Video & Map Storm Water Systems in FDOT D2	FDOT D2	FDOT D2	Christina Guerra-Weimer - 1109 South marion Ave., Lake City, FL 32025 (386) 961-7732 - Ghrstina.Weimer@dot.state.fl.us	By Work Order	Clean, Video Inspection & Map	\$ -	5/1/2020	4/30/2023
FDOT T4523 - FIN#434695-1-52-01 - CIPP Subcontractor		Ranger Construction Industries Inc.	Jason Daley - 101 Sandsbury Way, WPB FL 33411 - (561) 790-4332 - Jason.Daley@rangerconstruction.com	Project Type	CIPP	\$ 601,333.50	1/6/2020	3/19/2021
B190178ANB Storm Water Drainage Pipe Lining	Lee County	Lee County	Avelino Cancel (239) 533-9403 - (239) 707-6988 Cell P.O. Box 398, FT Myers, FL 33902-0398 - acancel@leegov.com	By Work Order	Clean/TV/Sliplining/CIPP	\$ -	2/4/2020	2/3/2022
RFP-20-09-UT Stormwater Maintenance & Repairs	Town of Ft Myers Beach	Town of Ft Myers Beach	Amy Baker (239) 765-0202 x1401 2525 Estero Blvd., Ft Myers Beach, FL 33931 amy@fmbgov.com	By Work Order	Clean, Televis and Barnacle Removal	\$ -	3/23/2020	9/30/2023
E1T48-R0 - Pipe Cleaning, Video & Repair	Polk County	FDOT D1		By Work Order	Clean, Televis, Grout, CIPP	\$ 299,050.00	3/24/2020	5/30/2021
18-20RB Rebid Culvert Cleaning Inspection & Repair	Tamarac	City of Tamarac	7525 NW 88 Ave., Tamarac, FL 33321	By Work Order	Cleaning Inspection & Repairs of Culverts	\$ 122,350.00	1/16/2020	9/20/2021
Subcontractor on E4R96 I95 Express Lanes Phase 3B-1	Broward County	Prince Contracting	10210 Highland Manor Dr. #110, Tampa, FL 33610	Project Type	Clean, Televis, Laser	\$ 385,627.28	1/7/2020	5/31/2021
#PNC2118535B1 - Restoration of Surface Water Infrastructure	Broward County	Broward County Water Management	Reann Soodeen - 2555 W. Copans Rd., Pompano Beach, FL 33069 (954) 831-0814 - Fax (954) 831-3285 RSOODEEN@broward.org	By Work Order	Rehab Surface Water Infrastructure	\$ 957,900.00	7/5/2019	12/31/2020
E4T39-R0 Clean, Video & Repair Leaks	Palm Beach County	FDOT D4	Gary Blakeney- 7900 Forest Hill Blvd., WPB 33413-561-370-1128 - Gary.Blakeney@dot.state.fl.us	By Work Order	Clean, Televis & Repair Leaks, added CIPP as SA2	\$ 426,330.00	5/17/2019	7/25/2021

RFP 19-024 Annual Pipe Lining Services	Naples	City of Naples	Andrew Holland - 295 Riverside Circle, Naples FL 34102 (239) 213-5000 - aholland@naplesgov.com	Project Type	CIPP	\$ -	5/1/2019	6/30/2022
2018-04 Utility System Vacuum Truck Cleaning & Video Inspection Services	Bal Harbour Village	Bal Harbour Village	Jason Atkinson - 655 96th St., Bal Harbour, FL 33154 - (305) 586-6391 - jatkinson@balharbourff.gov	By Work Order	Clean & TV Storm and Sewer Systems	\$ -	1/21/2019	1/21/2022
E6M12-R0 - Drainage Cleaning Miami Dade	Miami Dade - South Dade	FDOT D6	Mohamed Alkorshemi - 14655 SW 122 Ave., Miami, FL 33186 (305) 329-4199 Mohamed.Alkorshemi@dot.state.fl.us	By Work Order	Clean, Televis Storm Drainage System	\$ 600,000.00	1/25/2019	1/23/2021
RFP2018-167EH Storm Drain Cleaning Repairs and Maintenance	Broward County	Broward College	Eileen Hunt (954) 201-5317 - FAX (954)201-7330 - 6400 NW 6 Way, Ft Lauderdale, FL 33309 Ehunt@broward.edu	By Work Order	Clean, Televis, CIPP	\$ -	11/27/2018	11/26/2021
ITB-DOT-18/19-4009EY - BE688 District Wide Storm Sewer Inspection	District 4 Areas	FDOT D4	Ruben Rodriguez (954) 777-4140 3400 W. Commerical Blvd., Ft Lauderdale, FL 33309 Ruben.Rodriguez@dot.state.fl.us	By Work Order	Clean/TV/Inspection	\$ 380,000.00	1/3/2019	1/3/2022
#2018-007 - Drainage Infrastructure Inspection, Cleaning & Repair	Lighthouse Point	City of Lighthouse Point	Charles Schramm, Jr., 4730 NE 21 Terrace, Lighthouse Point, FL 33064 - (954) 946-7386 - cshramm@lighthousepoint.com	By Work Order	Clean, Televis, CIPP	\$ 176,016.04	8/28/2018	8/27/2021
#16-17-141 Rental of Vac Trucks	WPB	City of West Palm Beach	Stephen Hunter (561) 822-2068 P.O. Box 3366, West Palm Beach, FL 33402 - Hunter@wpb.org	By Work Order	WWTPPlant Cleaning	Open PO	1/2/2018	1/1/2021
#16-17-141 Rental of Vac Trucks	ECR	City of West Palm Beach	Michael Tranchese (561) 718-4517 P.O. Box 3366, West Palm Beach, FL	By Work Order	WWTPPlant Cleaning	Open PO	12/7/2017	12/6/2020
17007-110 CIPP Stormwater Pipe Rehabilitation	City of St Petersburg	City of St Petersburg	Robert Ecklund (727) 893-7975 MSC One 4th St., North, St Petersburg, FL 33731 Robert.Ecklund@stpete.org	By Work Order	Clean, Televis & CIPP	\$ 3,259,330.00	4/27/2017	1/28/2021
BE282 - ITB-DOT-18/17-8001-GB - Storm Video Inspection	TP (Homestead to Wildwood), Various expressways, etc	FDOT TP	Erin T. Yao (407) 264-3479 Florida's Turnpike Milepost 263, Bldg 5315, Ocoee, FL 34761 - erin.yao@dot.state.fl.us	By Work Order	Clean, TV, and Assess w/Engineering	\$ -	11/7/2016	11/7/2021
16-44DD Smoke Testing & MH Inspection	Sarasota	City of Sarasota	Alex Hernandez (941) 650-6974 Fax (941) 329-6155 - 111 S. Orange Ave., Sarasota, FL 34230 Alex.Hernandez@sarasotagov.com	By Work Order	Smoke Test	\$ 51,100.00	10/18/2016	10/17/2021
ITB 14-15-119 Master Contract Sanitary Sewer & Stormwater Rehab & Infrastructure Repair	West Palm Beach	City of West Palm Beach	Jay Kwag (561) 758 -1787 HJKwag@wpb.org 401 Clematis St., WPB, FL 33401	By Work Order	Clean/TV/Sliplining/CIPP	\$ 900,000.00	9/21/2015	12/31/2020
WO#23 - 48th Street SW Rehab (Spruce Ave to Flagler Dr)	West Palm Beach	City of West Palm Beach	Jay Kwag (561) 758 -1787 HJKwag@wpb.org 401 Clematis St., WPB, FL 33401	By Work Order	Clean/TV/Sliplining/CIPP	\$ -	11/4/2020	12/31/2020
General Services PreQualifications	Northern Palm Beach County	Northern Palm Beach County Improvement District	Jay Kneiss (561) 624-7830 359 Hiatt Dr., Palm Beach Gardens, FL 33418 jared@npbcid.org	By Work Order	Clean/TV/Sliplining/CIPP	\$ -	10/1/2014	Until Cancelled by either party

List of Vehicle & Equipment

	Equip #	Description	Serial Number	Make	Model	Year	Tag
1	P101	Ford F250 SuperDutySuperCab	1FT7X2A68EEA76858	Ford	F250	2014	4612GC
2	B103	Volvo Boiler Truck	4V5KC9UF92N314271	Volvo	Truck	2002	N1669V
3	B106	Sterling LT9500 Boiler	2FZHAZCV97AV53114	Sterling	LT9500	2007	N5995V
4	P109	Chevy W4500 Box Van	J8BC4J16567009908	Chevy	W4500	2006	EJRH87
5	TV340	ARIES TV TRUCK (Equip from TV227)	JALC4W166B7006286	ISUZU	BOX VAN	2011	KVKM43
6	RF113	Reefer Freightliner	3ALHCYCY7FDGN6519	Freightliner	Reefer	2015	N0308Y
7	RF114	Reefer Freightliner	3ALHCYCY5GDHA4368	Freightliner	Reefer	2016	N0309Y
8	P116	Ford F150 Supercrew	1FTEWICF4HKC65417	Ford	F150	2017	CXPY21
9	B117	Kenworth Boiler	1NKZLK0X0J187774	Kenworth	T880	2018	P4802A
10	P118	F250 Utility	1FD7X2A61HEF23370	Ford	F250	2017	DDN249
11	P119	GMC Isuzu Crew Truck	JALC4J14437006869	Isuzu	4500	2003	KLYA72
13	TR112	Cros Flatbed Trailer	5MWBE162X35001936	Cros		2003	3624IQ
14	TR115	Triple Crown Trailer	1XNH5X109G1063024	Triple Crowns	5x10	2016	2308IQ
15	TR121	King American 16x8	517BE1625BD006032	King American	16x8	2011	31320Z
16	P187	FLAT BED W/ ATTENUATOR	1FDNF80C9SVA49518	FORD	FLAT BED/ATTENUATOR	1995	HFDP68
17	P230	BOX TRUCK W/SAG REMOVER	1FDXE45P25HA14242	FORD	F450 BOX VAN W/SAG REMOVER	2005	HFDP65
18	P237	YARD - PICK UP TRUCK	1FTNF21LX4EC14348	FORD	F250 4X4 XL SUPERD	2004	HFDP63
19	P261	SOUTH - UTILITY TRUCK	1FDWF97P17EB05393	FORD	F350 XL UTILITY TRUCK	2007	EYPG56
20	P273	North - YARD - PICK-UP TRUCK	1FTEX1CW6AFD09185	FORD	F150 XL EXT CAB	2010	IBSK54
21	P274	YARD PICK UP TRUCK	1FTNF1CV0AKE28075	FORD	F150 XLT STD CAB	2010	Y25IBD
22	P275	West - YARD PICK-UP TRUCK	1FTMF1CW1AKE45326	FORD	F150 XL STD CAB	2010	IPLN65
23	P276	YARD - PICK UP TRUCK	1FTMF1C80AKA49101	FORD	F150 XL STD CAB	2010	IBSK56
24	P293	YARD - PICK UP TRUCK	1FTFX1CF1CF89693	FORD	F150 EXT CAB	2012	GGVS37
26	P295	OFFICE TRUCK	1FTFX1EF0DKD40266	FORD	F150 XL	2013	IPXK92
27	P302	OFFICE TRUCK	1FTMF1CM0DKD29828	FORD	F150 4x2 XL	2013	CGIP07
28	P305	YARD - PICK UP TRUCK	1FTBF2B60BEB58431	FORD	F250 XL 4x4	2011	IPXK93
29	P310	DUMP TRUCK	2NPLHZ7X06M896902	PETERBILT	DUMP TRUCK	2006	N7726U
30	P312	Superintendent Truck	1FTFW1CF8DFD49330	FORD	F150 SUPER CREW XLT	2013	CXPY20
31	P318	YARD TRUCK	1FTBF2A68EEB58568	FORD	F250 SUPER DUTY SE	2014	CNEK88
32	P319	SOUTH - UTILITY TRUCK	1FDXF46R68EA02050	FORD	F450 UTILITY	2008	DJTF50
33	P322	YARD - PICK UP TRUCK	1FTEX1CM5DFC62377	FORD	F150 EXT CAB 4 DR	2013	GLYB30
34	P325	YARD - PICK UP TRUCK	1FTEX1EM7EFA82171	FORD	F150 4X4 SUPERCAB	2014	EYPG54
35	P328	Superintendent Truck	1FTFW1CT0DFA35290	FORD	F150 4x2 4Dr SUPERCREW	2013	DPQT52
37	P334	YARD - PICK UP TRUCK	1FTFW1CT3DFD63884	FORD	F150 4x2 4Dr SUPERCREW	2013	IPXK94
38	P336	YARD - PICK UP TRUCK	1FTFW1EF1EFB50571	FORD	F150 4x2 4Dr SUPERCREW	2014	ELVX72
39	P337	YARD - PICK UP TRUCK	1FTNF1CF7EKD21040	FORD	F150 XL STD CAB	2014	GLYB29
40	P338	YARD - PICK UP TRUCK	1FTNF1CF3EKD47943	FORD	F150 XL STD CAB	2014	GLYB28
41	P339	YARD - PICK UP TRUCK	1FTEX1CP2FKE57244	FORD	F150 XL SUPERCAB	2015	GLYB26
43	P348	YARD - PICK UP TRUCK	1FTFW1CT3DFC76986	FORD	F150 SUPER CREW XLT	2013	GRZB53
44	P364	YARD - PICK UP TRUCK	1FTMF1C88GKE28789	FORD	F150 XL STD CAB	2016	398YIJ
45	P365	YARD - PICK UP TRUCK	1FTMF1C80HKD62983	FORD	F150 XL STD CAB	2017	CKLJ35
47	P370	YARD PICK UP TRUCK	1FTEX1C59JKE34535	FORD	F150 4x2 SUPERCAB	2018	IPXK91
48	P371	North - YARD - PICK-UP TRUCK	1FTEW1E84HKD00861	FORD	F150 4X4 SUPERCAB	2017	BWAV82
49	P379	YARD - CREW FLAT BED	1GB4KYC86GF185985	CHEVY	3500 FLAT BED CREW CAB	2016	P2214C
50	P380	YARD - CREW FLAT BED	1GB4KYC86GF182053	CHEVY	3500 FLAT BED CREW CAB	2016	P2216C
51	P381	YARD - CREW FLAT BED	1GB4KYC86FF528566	CHEVY	3500 FLAT BED CREW CAB	2015	P2215C
52	P382	OFFICE TRUCK	3GCPKSE70DG182657	CHEVY	SILVERADO PICK UP 4X4	2013	31348Z
53	P386	YARD - PICK UP TRUCK	1FTMF1CB7JKF67718	FORD	F150 XL SINGLE CAB	2018	HFDP66
54	P387	OFFICE TRUCK	1FTEW1CB9JKE78060	FORD	F150 4 DOOR	2018	4613GC
55	TV210	ARIES TV TRUCK	1FDAF56P44ED65872	FORD	F569	2004	IPXK90
56	TV216	ARIES TV TRUCK	1FDXE45P45HB30042	ARIES	F450	2005	5121IQ
57	TV228	ARIES TV TRUCK	1FDAF57P38EC89739	ARIES	F550	2006	HFDP67
58	TV243	ARIES TV TRUCK	1FDAF56P66ED91585	ARIES	F550	2006	CKAQ95
59	TV268	TV EQUIP FROM TV156	J8DC4B16757005242	GMC ISUZU	W4500	2005	508XPY
60	TV320	CUES TV TRUCK	WDPPF4CC3D9557814	FREIGHTLINER	F3CC170	2013	DUXM29
61	TV340	ARIES TV TRUCK (Equip from TV227)	JALC4W166B7006286	ISUZU	BOX VAN	2011	KVKM43
62	TV353	CUES TV TRUCK	1FDUF5GT2BEC38382	FORD	F550	2011	911TFD
63	TV359	CUES TV TRUCK	JALE5W166G7300851	ISUZU	BOX VAN	2016	252NSN
64	TV369	IBAK TV TRUCK	1FDXE4FS5GDC16165	FORD	E450 BOX TRUCK	2016	JPGP97
65	TV373	CUES TV TRUCK	JALE5W167K7300141	ISUZU	BOX VAN	2019	EYPG55
66	TV378	IBAK TV/GROUT TRUCK	JALE5W16957900630	ISUZU	BOX VAN	2019	31288Z
67	VAC163	VACCON SEWER CLEANING TRUCK	1FDZW86F1WVA40451	FORD	TRUCK N1186F	1998	N4335Q
68	VAC186	VACCON SEWER CLEANING TRUCK	2FZAATAK82AJ50130	VACCON	STERLING	2002	N3533V
69	VAC189	VACCON SEWER CLEANING TRUCK	2FZAATAK02AK12281	VACCON	STERLING	2002	N3619V
70	VAC190	VACCON SEWER CLEANING TRUCK	2FZHATAK42AJ54044	VACCON	STERLING	2002	N3620V
71	VAC191	VACCON SEWER CLEANING TRUCK	2FZAATAK32AK14008	VACCON	STERLING	2002	N4336Q
72	VAC199	VACCON SEWER CLEANING TRUCK	2FZHATAK94AL90918	VACCON	STERLING	2004	N9648V
73	VAC214	VACCON SEWER CLEANING TRUCK	2FZHATDCX5AU10387	VACCON	STERLING	2005	N4333Q
74	VAC222	VACCON SEWER CLEANING TRUCK	2FZAATDC85AN95362	VACCON	STERLING	2005	N3500V
75	VAC229	VACCON SEWER CLEANING TRUCK	2FZHATDC07AX15917	VACCON	STERLING	2007	N3534V
76	VAC241	VACCON SEWER CLEANING TRUCK	2FZHATDC17AX53527	VACCON	STERLING	2007	N3535V

77	VAC259	VACTOR SEWER CLEANING TRUCK	2FZHATBS09AAJ8098	VACTOR	STERLING	2009	N3532V
78	VAC290	VACCON SEWER CLEANING TRUCK	1NKBL50X1DJ337429	VACCON	KENWORTH	2012	N4334Q
79	VAC299	VACTOR SEWER CLEANING TRUCK	1NKBL50X2DJ337116	VACTOR	KENWORTH	2013	N3536V
80	VAC301	VACTOR SEWER CLEANING TRUCK	1NKBL50X2DJ359813	VACTOR	KENWORTH	2013	N9649V
81	VAC306	VACTOR SEWER CLEANING TRUCK	1NKBJH8X3EJ408727	VACTOR	KENWORTH	2014	N4919T
82	VAC317	VACTOR SEWER CLEANING TRUCK	1NKBLJ0X3FJ430612	VACTOR	KENWORTH	2015	N3449V
83	VAC321	VACTOR SEWER CLEANING TRUCK	1NKBLJ0X3FJ455512	VACTOR	KENWORTH	2015	N7014U
84	VAC329	VACTOR SEWER CLEANING TRUCK	1FVHG3CY3EHFZ1488	VACTOR	FREIGHTLINER	2014	N4267W
85	VAC331	VACTOR SEWER CLEANING TRUCK	1NKDL40X4EJ406618	VACTOR	KENWORTH	2014	N6790V
86	VAC345	VACTOR SEWER CLEANING TRUCK	1NKDL40X6EJ389188	VACTOR	KENWORTH	2014	N7566W
87	VAC351	VACTOR SEWER CLEANING TRUCK	1NKDL40X2EJ406617	VACTOR	KENWORTH	2014	N4332Q
88	VAC355	VACTOR SEWER CLEANING TRUCK	1FVHG5CY3FHGF1150	VACTOR	FREIGHTLINER	2015	N9533Y
89	VAC360	VACTOR SEWER CLEANING TRUCK	1NKDL40X3FJ452099	VACTOR	KENWORTH	2015	N9552Y
90	VAC367	VACTOR SEWER CLEANING TRUCK	1FVHG3CY2FHGH8599	VACTOR	FREIGHTLINER	2015	N4529Z
91	VAC372	VACTOR SEWER CLEANING TRUCK	1FVHG3CY0GHH07621	VACTOR	FREIGHTLINER	2016	P4846A
92	VAC377	VACTOR SEWER CLEANING TRUCK	1FVHG3CY9GHH07620	VACTOR	FREIGHTLINER	2016	N2348Z
93	VAC385	VACTOR SEWER CLEANING TRUCK	1NKZL40X0JJ198446	VACTOR	KENWORTH	2018	P2219C
94	AR314	ARROW BOARD	5F11S1016E1002526	Wanco	WTSP	2014	CXSK56
95	AR315	ARROW BOARD	5F11S1011E1003311	Wanco	WTSP	2014	5993GC
96	AR316	ARROW BOARD	5F11S1011E1003312	Wanco	WTSP	2014	5994GC
97	AR341	ARROW BOARD	5F11S1014F1005068	Wanco	WTSP	2015	GDYP58
98	AR346	ARROW BOARD	5F11S1011G1005854	Wanco	WTSP	2016	Y67KHD
99	AR366	ARROW BOARD	5F11S1018H1005514	Wanco	WTSP	2017	CXSK57
100	EQP213	BACKHOE	P0310SG919334	JOHN DEERE	BACKHOE	2003	N/A
101	EQP283	LONG STICK EXCAVATOR	LL09U0803	KOBELCO	SK250LC	2004	N/A
102	EQP323	BACKHOE	KMW02403	CATERPILLAR	BACKHOE 420E IT	2008	N/A
103	EQP324	FORK LIFT	AT87A20597	CATERPILLAR	FORK LIFT	2008	N/A
104	EQP327	BARGE W/ TWIN 200 hp YAMAHAS	FLZED398C515	BARGE	BARGE	2015	FL5072PW
105	EQP344	BACKHOE	1T0310SKPCE224754	JOHN DEERE	310SK	2012	N/A
106	PP221	6" PRIMERITE CT006 PUMP	4183	PRIMERITE	6" PUMP	2004	N/A
107	PP235	6" MWI PUMP	4180	MWI	6" PUMP	2004	N/A
108	PP292	6" THOMPSON TRASH PUMP	6HT-818	THOMPSON	6" PUMP	2006	N/A
109	TR1	Trailer Yard	1E9AL12123L252925	Emerson	6X10	2003	JRDA85
110	TR4-Wood	Trailer Yard	1E9VL12116L252548	Emerson	6X12	2006	GGVS58
111	TR195-reel	Trailer Yard	195-NOVINO200284689	Trailer	6X8	2002	CKAQ94
112	TR-279 (PiRepair)	POINT REPAIR TRAILER	5TRBE1626BDO20935	LARK COVERED	6x16	2011	GLYB27
113	TR-284 Equip Trailer	Equip Trailer	4MNDP252721001093	BEBU 20' Trailer	20' Equip Trailer	2002	5112IQ
114	TR-300 Equip Trailer	Equip/Material Trailer	1B90224D95E624011	Bray 20' Trailer	20' Equip/Material Trailer	2005	534MKM
115	TR-330 Barge Trailer	Continental Trailer for Barge	1ZJBB3538FM093275	Continental	33' Barge Trailer	2015	4333IQ
116	TR-356 W/Air Comp	Better Built Trailer w/Air Compressor	4MNFP1015H1000566	Better Built	6x10	2017	3728IQ
117	TR-357 Dump Trailer	Bray 14x7x4 (14 CY)	1B90413D44Z624626	Bray Trailer	14x7x4 (14CY)	2004	3729IQ
118	TR-375 Trailer	Haulmark 6x10	4XSCB1012YG022691	Haulmark	6x10	2000	5151IQ
119	TR-383	Horton Trailer	5E2G12022D1047921	HORTON		2013	31347Z
120	TR-384	Horton Trailer	5E2G12021F1052319	HORTON		2015	31346Z

Shenandoah General Construction
1888 NW 22 Street
Pompano Beach, FL 33069
(954) 975-0098

Completed Contracts
References

Project Name & Number	Location	Owner	Contact & Phone #	Project Type	Description of Work	Contract Amount	Start Date	Completion Date
January 2020 Culvert Slip-Lining Projects	Pembroke Pines, Miramar, SW Ranches	South Broward Drainage District	Joe Certain - 6591 SW 160 Ave., Southwest Ranches, FL 33331 - (954)-680-3337 - Joe@sbdd.org	Project Type	Sliplining	\$ 204,645.00	7/18/2020	10/9/2020
ITB 003-15/DZ - Annual Drainage Infrastructure Inspection, Cleaning & Repair	Wellington	Village of Wellington	Bill Conerly (561) 791-4045 bconerly@wellingtonfl.gov 12300 Forest Hill Blvd., Wellington, FL 33414	By Work Order	Clean/TV/Sliplining/CIPP	\$ -	3/24/2015	9/24/2020
033-0-2019/RS Pipe Assessment Project	Villages	Sumter County BOCC	7375 Powell Rd., #200, Wildwood, FL 34785	By Work Order	Clean, Televis, CIPP, Seals, Repairs	\$ 922,722.50	11/14/2019	10/3/2020
Q2-20-20 CIPP for Two Cocoa Location	Cocoa	Brevard County	Summer Wylie - 2725 Judge Fran Jamieson Way, Bldg C Room 303, Viera, FL 32940	Project Type	CIPP	\$ 19,048.50	9/11/2020	9/30/2020
E5V09 - Stormwater System Repair - Desilt, Joint Sealing, CIPP, MH Sealing	Orange County	FDOT D5	Carlton Daley - (321) 319-8129 - 719 South Woodland Blvd., Deland, FL 32720 - Carlton.daley@dot.state.fl.us	Project Type	Clean, Televis, CIPP, MH Sealing, SpinCast Lining	\$ 894,621.40	11/4/2019	6/20/2020
S1826 Outfall Pipe Lining & Drainage Structure Repairs	Jupiter	Town of Jupiter	Steven Montemayor - 210 Military Trail, Jupiter, FL 33458 (561) 747-5634 - stevenm@jupiter.fl.us	Project Type	CIPP & Repair	\$ 262,150.00	12/9/2019	4/7/2020
Everglades Elementary School CIPP	Okeechobee	Okeechobee County School Board	Brian Barret - 700 SW 2 Ave., Okeechobee, FL 34974 - (863) 697-2685 - barrettb@okee.k12.fl.us	Project Type	Clean, Televis & CIPP	\$ 34,352.50	12/12/2019	2/28/2020
W32CS591206899 - C&SF Upper St. Johns River Basin S252D, E.F, and L78R Canal Cross Over Culvert Repairs	St Johns River	US Army Corps	Milton Switanek (904) 232-3818 - 701 San Marco Blvd., Jacksonville, FL 32207-8175 Milton.p.switanek@usace.army.mil	Project Type	Sliplining, Repairs	\$ 1,901,680.00	8/16/2019	9/5/2020
ITB-CD-19-58 Trenchless Pipe Rehab - Sliplining - Structure 735515, 735517, K7 & R01	Palm Coast	City of Palm Coast	Rose Conceicao - (386) 986-2339 - 160 Lake Avenue, Palm Coast FL 32164 - Rconceicao@palmcoastgov.com	Project Type	Clean, Televis, Slipline, Uretak	\$ 794,498.00	10/15/2019	6/15/2020
B160050 Storm Water Drainage Pipe Lining	Lee County	Lee County	Ehab Guirguis, P.E. (239) 533-9403 - (239) 707-6988 Cell P.O. Box 398, FT Myers, FL 33902-0398 - eguirguis@leegov.com	By Work Order	Clean/TV/Sliplining/CIPP	\$ 750,000.00	3/1/2016	8/31/2019
ITB 012-0-2018/RS - Stormwater Asset Repair Project	Sumter County	Sumter County	Caroline Al Restimawi - 7375 Powell Rd. #200, Wildwood, FL 34785 (352) 689-4400 - Fax (352) 689-4401	Project Type	CIPP, Sectional, Internal Seal, Grouting	\$ 730,344.00	7/23/2018	9/30/2019
E5U77 Drainage Maintenance and Repair	Volusia County	FDOT D5	Rick Coe - (386) 740-3490 - 719 S. Woodland Blvd., DeLand, FL 32720 Frederick.coe@dot.state.fl.us	Project Type	Clean, Televis, CIPP	\$ 1,960,178.51	11/9/2018	6/22/2019
BHI-200 CIPP Roadway Culvert Pipes	Bay Harbor Islands	Town of Bay Harbor Islands	Randy Daniel - 9665 Bay Harbor Terrace, Bay Harbor Islands, FL 33154 (305) 993-1786 /Fax (305) 866-4863 Rdaniel@bayharborislands-fl.gov	Project Type	CIPP	\$ 86,392.50	4/15/2019	7/15/2019

1888 NW 22 Street
Pompano Beach, FL 33069
Anthony@shenandoahcus.com

Project & Work Experience

February 2013 to Present

Shenandoah General Construction – Pompano Beach, FL

Project Manager

- Responsible for all slip lining and dig up repairs.
- Negotiate monthly payment requisitions with subcontractors
- Negotiate and value engineer with clients to obtain the best price for Shenandoah.
- Weekly and monthly reporting of project status to upper management.
- Strong leadership, negotiation, and business development skills specializing in Underground Utilities.

April 2010 to 2013

Dragados USA, Inc. – I595 Utilities Manager – Davie, FL

- Responsible for all Utility Relocations, Negotiations, and agreements with Utility Owners for the largest roadway improvement project in the State of Florida.
- Responsible for controlling a budget of \$23M and formulating periodic economic projections.
- Negotiate monthly payment requisitions with subcontractors
- Negotiate and value engineer with Utility owners to obtain the best price for Dragados-USA.
- Weekly and monthly reporting of Utility status to upper management.
- Responsible for all I.T.S (Intelligent Transportation System) planning and installation by way of Dragados-USA self performance.
- Strong leadership, negotiation, and business development skills specializing in Underground Utilities.
- Manage all roadway construction related to FL Turnpike Construction with inter-change to I595

August 2006 to April 2010

Globe Tec Construction LLC. – Project Manager/Superintendent- Deerfield Beach, Florida

- Successfully managed all aspects of Utility projects throughout South Florida.
- Led a total of six (6) Water Main, Gravity Sewer, and Pressure pipe, and roadway projects simultaneously ranging from 2 million to 10.5 million all in which were completed ahead of schedule and under budget for the City of Ft. Lauderdale
- Developed a strong relationship with the owners in which gained the company with repeated projects, due to past project performance and credibility.
- Obtained the company letter of recommendation from City governing officials.
- Specialized in the management, planning and execution of the installation of pipe sizes ranging from 2" up to 72" (PVC, DIP, RCP, CIPCP, Price Brothers and Hobas Pipe)
- Extremely Knowledgeable in the process of Directional Boring in which all projects were completed on time and ahead of schedule for different municipalities (City of Fort Lauderdale, City of Cocoa Beach, City of Plantation).
- Successfully completed a project never attempted in the state of Florida which was the installation of 3,500 LF of Gravity Sewer via Directional Boring method for the City of Ft. Lauderdale.
- Planned and managed Micro-Tunnel Operations for a 66" crossing I-95 in Cocoa Beach Florida at a length of 350' long.
- Successfully completed a 4.5 million dollar Storm-Sewer and drainage project for the City of Sweetwater on-time and under budget. Pipe sizes ranged from 18" to 60".
- Responsible for controlling a budget of up to 50 Million dollars

- Estimated Utility projects in the state of Florida and Caribbean Basin
- Reported project status to the corporate offices on a monthly basis

September 2004 to August 2006

Kiewit Southern Co. – Roadway Engineer/Superintendent – Sunrise, Florida

- Oversaw the construction of all drainage and Roadway for this 7.25 Million dollar FDOT project in the City Of Miami Beach.
- Supervised a total of (3) drainage crews in which installed 7500 LF of 24” and 36” French Drain and the installation of all Drainage structures and transverse 18” CMP drainage.
- Planned all drainage, roadway, and dewatering activities and prepared all hazard analysis in which were utilized on the execution of activities.
- Prepared and negotiated all subcontracts and purchase orders for roadway and drainage portions of the project.
- Due to strategic planning this project was able to obtain an early completion bonus on the early completion of Roadway and Drainage.

August 2000 to August 2004

Kiewit Construction- Project Engineer/Quality Control- Boston, Massachusetts

- Worked on the South Boston Interchange portion of Boston’s “Big Dig” project in which I was in charge of all concrete ordering and Quantities.
- Played an important role, in the preparation of contract submittals, RFI’s Change orders and Notice to Owner, Purchase Orders, and negotiations with vendors and subcontractors.
- Led all temperature control monitoring for concrete placement and reporting to the owner on a daily basis.
- Led all concrete quantities and ordering for the North Tower of the William Zakim Bridge (Widest Cable stayed Bridge in the World)
- Assisted the utilities superintendent with daily crew operations for the installation of electrical duct banks, small drainage and structures.
- Conducted safety hazard analysis and weekly safety toolbox meetings.

Education/ Certificates

Wentworth Institute of Technology- Construction Management
 Florida Certified General Contractor’s License CGC1524099
 Masconomet High School
 Caterpillar Equipment Training Program
 Certified Storm water Management Inspector (State of Florida) #12814
 ATSSA M.O.T Certified (Advanced)

Other

- Knowledgeable with Microsoft Project
- Exceptional negotiating, people, and business development skills
- Ability to recognize new market sectors for the companies benefit
- Solid knowledge of Underground Utilities

Languages

English
 Beginner Spanish

1888 NW 22 Street, Pompano Beach, FL 33069

Phone: 386-479-8318 E-Mail: L.Woska@shenandoahus.com

Work History

2014-Present Shenandoah General Construction LLC Pompano Beach, FL

Vice President of Operations

- Responsible for client contact regarding sales and marketing of new projects
- Responsible for the development of new clients and projects
- Development and implementation of project specific specifications to enable successful bidding and awarding of projects

2005-2014 Miller Pipeline Corporation New Smyrna Beach, Florida

South Region Manager Municipal Services Division

- Responsible for client contact regarding sales and marketing of new projects
- Responsible for the development of new clients and projects
- Development and implementation of project specific specifications to enable successful bidding and awarding of projects
- Responsible for the Business Development of the Southeast taking operation from 3.5 million dollars a year to 11.5 million dollars a year

2002-2005 Miller Pipeline Corporation New Smyrna Beach, Florida

Superintendent

- Supervise in all phases of sewer rehabilitation jobs from 6" to 72" diameter pipe including planning, scheduling, and managing multiple projects at multiple locations
- Manage and support subcontractors to deliver the defined results on time and within budget while providing full documentation of all work performed
- Responsible for all client interaction regarding work progress, scheduling and delivering project results on or before scheduled due dates
- Responsible for proficient cost effective management of project spending to maintain all project and overall budgets while producing the highest quality results possible

1997-2002 Griner's Pipeline Services a Division of ADS Environmental Corporation

Superintendent Mount Dora, Florida

- Responsible for material ordering, delivery, and installation
- Performed training of assigned personnel in rehabilitation procedures and all safety maneuvers
- Oversee and execute the layout and implementation of cleaning and televising operations, lining installation, re-instatement of house connections and final taping of installed liner

By-Pass Foreman

- Supervised layout and zoning of by-pass systems
- Supervised various watermain lining jobs
- Responsible for quality control regarding water testing before and after watermain work
- Responsible for all aspects of project including troubleshooting any and all problems

1992-1996

Creamer Bros., Inc. (J. Fletcher Creamer & Sons)

Hackensack, New Jersey

Lining Foreman

- Supervised all phases of sewer rehabilitation jobs from 6" to 24" diameter pipe
- Trained all personnel and oversaw the layout and execution of cleaning and televising operations, lining installation, re-instatement of house connections and final taping of installed liners.
- Responsible for sustaining project progress including quickly troubleshooting problems to uphold project schedules
- Responsible for cost effective management of project budgets

SKILLS

- Fully qualified in all phases of managing and installing AM-Liner, U-Liner, Miller EX-Pipe, Ultraliner, ADS N-12, Danby Liner, Paltem Liner, and Lansom Vylon Liners, CIPP Liners
- Experienced in the management and installation of various forms of slip liners and CIPP sectional liners
- Experienced in chemical grouts including application and removal
- Thoroughly acquainted with all equipment required for pipeline rehabilitation
- Fully qualified in management, training, and motivation of field personnel to achieve project goal at or before scheduled dates

EDUCATION

1975-1977

United States Navy

Lakewood, New Jersey

ABF "A" School with a Major in Pipeline Operations-Fuel

1979-1981

Williamsport Area Community College

Williamsport, Pennsylvania

Major of Study - Plumbing and Heating

Garret Kulp

1888 NW 22 Street, Pompano Beach, FL 33069 (772) 834-1455 G.Kulp@shenandoahconstruction.com

Work Experience

Superintendent

Feb 2014 to Present; Shenandoah General Construction LLC - Pompano Beach, FL

Supervisor Lining Crews

Oversee Contract Execution, preliminary preparation for new project

Communicate with customers

Oversee the Installation of cured in place pipe liner 8" to 84"

Foreman

Jan. 2008 to Feb 2014; Miller Pipeline, Inc.; New Smyrna Beach FL

Contract execution

Communicate with customers

Cleaning and measurement of pipe for rehabilitation

Install cured in place pipe liner 8" to 84"

Reestablish service connections, Pre and post video, Equipment repair, Operation of boiler, cctv, vac trucks, By pass pump set up, Order liner, Road cuts and repair, Specialty inversion tower set ups

Shop and Crusher Foreman

March 2007 to Jan. 2008; Glider Hauling; Jacksonville, FL

Day to day operation of rock crushers

Truck and heavy equipment repair (electrical, hydraulic, diesel motors)

Fabrication and welding, Heavy equipment operation, Land clearing, Grade work

Foreman

Nov. 2005 to March 2007; W.R. Townsend Contracting; Jacksonville FL

Day to day operation of rock crushers

Heavy equipment operation

Heavy equipment repair [electrical, hydraulic, diesel motors]

Fabrication and welding, Demolition, Roll-off containers, Land clearing, Dirt work

Foreman

Feb. 2005 to Nov. 2005; Insituform Technologies; Jacksonville FL

Cleaning and inspection of pipe to be lined

Line and measurement and ordering liner

Installation of liner from 8" to 84" water inversion and cure

Cut out, Reestablish service connections, Pre and post tape, By pass set up [digging in and removal of HDPE], Wet out, Equipment repair

General Superintendent

July 2003 to Feb. 2005; Southeast Land Developers Inc; Jacksonville FL

Job site oversight [utilities, surveying, clearing, dirt work, paving]

Scheduling of sub contractors, Material ordering, Billing and expenditures, Contract execution

Equipment purchases, Oversight of shop and equipment repair

Work Experience (Continued)

Foreman

Nov. 2001 to July 2003; W.R. Townsend Contracting; Jacksonville FL

Day to day operation of rock crusher

Heavy equipment operation

Heavy equipment repair [electrical, hydraulic, diesel motors]

Fabrication and welding, Demolition, Roll off containers, Land clearing, Dirt work

Installation of quick couplers and bucket retrofit

Operator

May 1999 to Nov. 2001; Earth Works of Northeast FL

Loader operator, Excavator, Burner, Bulldozer

Education

Fitch Senior High School; Groton CT

1980 to 1984

GED

Certifications

Class B Commercial Driver's License with tanker

Department Of Environmental Protection Storm Water Management

Competent Person

Lock out Tag out

Power safe power station safety

JEA Leadership Development

JEA Safety Orientation Course {NCCER}

Confined Space Entry



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

ZEBARTH, STAFFIN COLBY

SHENANDOAH GENERAL CONSTRUCTION, LLC
1888 NW 22 ST
POMPANO BEACH FL 33069

LICENSE NUMBER: CUC1223821

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
 PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

GUGLIELMI, ANTHONY

SHENANDOAH GENERAL CONSTRUCTION, LLC
 1888 NW 22ND STREET
 POMPANO BEACH FL 33069

LICENSE NUMBER: CGC1524099

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

SECTION 002115 - SUBCONTRACTOR LIST

I.1 SUB-CONTRACTORS

- A. The Bidder hereby states that it proposes, if awarded the Contract, to use the following subcontractors on this project, unless change is approved by the Engineer: (List below all proposed subcontractors and trade specialties). The Contractor shall not execute an Agreement with any subcontractor or permit any sub-contractor to perform any work included in this Contract until it has submitted a Non-Collusion Affidavit from the subcontractor in substantially the form included herein (Section 002115), a letter from the subcontractor certifying they will comply with the Davis-Bacon Act, and has received written approval of such subcontractor from the OWNER. If work is to be performed by the BIDDER (prime Contractor), it shall so indicate.

<u>Item</u>	<u>Subcontractor Firm & Address</u>	<u>M/WBE (YES/NO)</u>
Earthwork	None	
Geotechnical Testing	None	
Electrical	None	
Concrete	None	
Roadwork and Paving	None	

	Subcontractor Firm & Address	M/WBE YES/NO)
Piping	None	
Sodding and Site Restoration	None	
Other(s) (Describe):	None	

END OF SECTION



SECTION 001118 - NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

PART 1 - GENERAL

State of Florida)County of Broward)Daniel DiMura , being first duly sworn, deposes and says that:

1. He/She is Vice President of Shenandoah General Construction LLC , the Bidder that has submitted the attached Bid: 2020 Stormwater Improvements
2. He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid Price or the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Golden Lakes Community Development District (Local Public Agency) or any person interested in the proposed Contract; and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Section 001118

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

001118 - 2

(Signed) 

(Title) Daniel DiMura, Vice President

Subscribed and sworn to before me this 24 day of November 2020


Notary Public, State of Florida at Large

My Commission expires: _____

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)



END OF SECTION

Section 004900

SWORN STATEMENT PURSUANT

004900 - 1

SECTION 004900**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a), FLORIDA STATUTES, ON
PUBLIC ENTITY CRIMES**

This form must be signed and sworn to in the presence of a notary public or other official authorized to administer oaths.

1. This sworn statement is submitted to Golden Lakes Community Development District

[print name of the public entity]

by Daniel DiMura, Vice President

[print individual's name and title]

for Shenandoah General Construction LLC

[print name of entity submitting sworn statement]

whose business address is

1888 NW 22 Street, Pompano Beach, FL 33069

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-1707673 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

Section 004900

SWORN STATEMENT PURSUANT

004900 - 2

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [indicate which statement applies.]

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agent who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **[attach a copy of the final order]**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Section 004900

SWORN STATEMENT PURSUANT

004900 - 3

[signature] Daniel DiMura, Vice President

Sworn to and subscribed before me this 24 day of November, 20 20,

Personally known X

OR Produced identification _____ Notary Public - State of _____

(Type of Identification)

My Commission expires _____



(Printed typed or stamped Commissioned name of notary public)

Form PUR 7068 (Rev. 06/11/92)

END OF SECTION 004900

SECTION 006700 - PREFERENCE FOR DRUG-FREE WORKPLACE

PREFERENCE FOR DRUG-FREE WORKPLACE: Whenever two or more bids which are equal with respect to price, quality, and service are received, preference shall be given to a bid received from a business that certifies that it has implemented a drug-free workplace program in accordance with Section 287.087, Florida Statutes. In order to receive preference, a signed certification of compliance must be submitted with the bid response.

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Shenandoah General Construction LLC does:
Name of Business

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of or plea of guilty or nolo contendere to any violation of Chapter 1893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.


Daniel DiMura, VP Bidder's Signature

November 24, 2020

Date

SECTION 006710 - TRENCH SAFETY COMPLIANCE

The information on this form should be typed or clearly printed.

This form must be signed in the presence of a notary public by an officer authorized to administer oaths.

Bidder acknowledges that he is solely responsible for complying with the Florida Trench Safety Act (Act) and Occupational Safety and Health Administrations excavation safety standard 29 CFR 1926.650-.652 (Subpart P as amended). Bidder further acknowledges that included in the various items of the proposal and in the Total Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs of compliance as summarized herein.

1. This Sworn Statement is submitted with Bid No. ^{GLCDD19001} _____ for _____
2020 Stormwater Improvements _____
_____(Project).
2. This Sworn Statement is submitted by Shenandoah General Construction LLC, whose business address is 1888 NW 22 Street, Pompano Beach, FL 33069 and (if applicable) its Federal Employer Identification Number (FEIN) is 59-1707673.
3. My name is Daniel DiMura
4. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless the OWNER, CONSTRUCTION MANAGER and ENGINEER, and any of their agents or employees from any claims arising from the failure to comply with said standard.
5. The undersigned has appropriated \$ 1500.00 (Total Cost) for trenches to be excavated over 5' deep for compliance with the applicable standards and intends to comply by instituting the following procedures:

Ref. No.	Trench Safety Measure (Description)	Units of Measure (LF, SY)	Quantity of Units	Unit Cost	Extended Cost
	Trench Shield				\$ 1500.00

TSC-1/26

Section 006710

TRENCH SAFETY COMPLIANCE

006710 - 2

6. The undersigned has appropriated \$ _____ (Total Cost) for compliance with shoring safety requirements and intends to comply by instituting the following procedures:

Ref. No.	Trench Safety Measure (Description)	Units of Measure (LF, SY)	Quantity of Units	Unit Cost	Extended Cost
Total Cost					\$ 1500.00

7. The undersigned, in submitting this Bid, represents that he has reviewed and considered all available geotechnical information and made such other investigations and tests as he may deem necessary for adequate design of the trench (and shoring) safety system(s) he will utilize on this project.
8. Failure to complete the above may result in the bid being declared non-responsive. The costs indicated herein are provided to comply with the Act and shall not constitute grounds for any additional compensation to that listed for the separate line items of the Bid Form.

Shenandoah General Construction LLC

(Contractor)

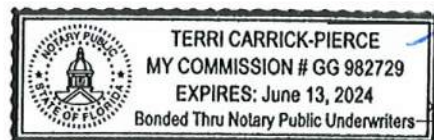
(Signature)

Daniel DiMura, Vice President

(Title)

STATE OF FloridaCOUNTY OF Broward

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Daniel DiMura who, after first being sworn by me, affixed his/her signature in the space provided on this 24 day of November, 2020



My Commission Expires:

NOTARY PUBLIC

Personally Known to Me or
Produced Identification
Type of I.D. _____

END OF SECTION

EIGHTH ORDER OF BUSINESS

Tuesday, January 5th, 2021

CDD Meeting

Golf Course Update

- The Golf Course health & condition is superb. I believe that it is the best that I have seen it since I have been here (March of 2018).
- New Signage is in the process of being installed throughout the facility and the common grounds. This includes directional signage, pool & tennis court signage, cart crossings, etc.
- F&B struggles continue and currently are projected through at least the Summer. A La Carte Revenue is at 65% of what it was last year at the same time period. Banquet Revenue is down roughly \$84K through December. I do feel strongly that banquets will rebound quickly once the COVID pandemic is behind us.
- Membership numbers remain strong relative to years past. As of December 15th, we are at 251 active Annual & Winter Seasonal Memberships. This does not include the 12 memberships that are out on temporary Medical Leave.
- We are in the process of finalizing the Summer Membership Program for 2021. At this point, we do believe that we will slightly restructure the program & pricing.
- Cash Flow through November is at \$393,542. This is up \$132K over previous year at the same time.
- Through December, we are projecting to be ahead of our budgeted EBITDA by around \$13K and ahead of prior year by almost \$17K.

Eaglebrooke Key Metrics thru December (forecasted)			
	FY 2020	FY 2021	Variance over PY
Rounds	9500	8825	(675)
Golf Revenue	\$409,194	\$422,340	\$13,146
F&B Revenue	\$396,547	\$253,072	(\$143,475)
Total Revenue	\$879,214	\$728,645	(\$150,569)
EBITDA	\$28,618	\$45,550	\$16,932
Online Reputation	4.69	4.57	(0.12)